



## INTERNATIONAL MOBILITY GRANTS FOR IRBLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



### 1. Call Opening

#### 1.1. Introduction

The Biomedical Research Institute of Lleida - Fundació Dr. Pifarré (IRBLleida) is pleased to announce the launch of its fourth call for international mobility grants (AMI), which will allow doctoral students and post-doctoral researchers affiliated to the IRBLleida to spend up to six months at international research centres. This call is funded by the Alicia Cuello de Merigó Private Foundation.

#### 1.2. Summary

The purpose of this action is to finance pre and post doctoral research staff stays at international research institutions to learn or improve techniques, technologies or procedures in research, development, and technological innovation in the field of biomedicine

### 2. Call Description

#### 2.1. Scope

These stays must be carried out in research groups at prestigious foreign institutions, which must be different from the center where the pre- and/or postdoctoral researcher is hired.

#### 2.2. Funding and Payment

Two grants will be awarded in the postdoctoral category and three for predoctoral category. The stay must have a minimum duration of 90 days.

If any of the grants are not awarded due to a lack of candidates, this grant may be allocated to the candidate in the other category that has been prioritized immediately after the last candidate with an allocated grant.

If there are vacant places after assignation of AMI clinic grants, the predoc postdoc modality will receive these vacant grants and they will be assigned by candidate's prioritization order. The financial endowment of each grant will consist of a travel allowance of 3,000 euros, the cost of the going and return trip, and medical insurance for those countries in which the European Health Insurance Card is not valid. This grant will be compatible with the salary received by the researcher.



## INTERNATIONAL MOBILITY GRANTS FOR IRBLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



Once the grant has been awarded, the person will have one natural year to carry out the entire stay in the chosen centre. This year will start the day after the final decision publication. If the stay is not carried out within the stipulated time, nor an extension of the grant requested, the researcher will be considered to have declined the travel grant.

A maximum extension of six months, non-extendable, may be requested. This extension must be requested three months before the end of the period of one calendar year established in the call for applications.

Once the grant has been awarded, IRBLleida will pay the grant as follows:

- 75% of the travel bag will be paid one month before the start of your stay.
- The remaining 25% will be paid halfway through the stay.
- Travel expenses will be processed and paid through an order placed directly by the IRBLleida management office to the travel agencies in the "CCS Framework Agreement", in accordance with the destination confirmed by the beneficiary.
- The medical insurance will also be managed directly by the IRBLleida management office.

Before leaving, it will be necessary:

- Manage the coordination of occupational risk prevention with the institution that will host the beneficiary of the subsidy.
- Follow the steps indicated in the "Communication Manual MN003 for Travel Abroad".
- Notify the contracting entity of the stay in advance so that it can be communicated to Social Security.
- For beneficiaries with a contract at the University of Lleida (UdL), the University Hospital of Lleida Arnau de Vilanova (HUAV), the University Hospital Santa Maria (HUSM) or others, authorization from the contracting entity must be provided.
- Acceptance letter from the destination center with the final dates of the stay.

### 2.3. Duration and Important Dates

- **Announcement of the Call:** May 16, 2025
- **Application deadline:** June 13, 2025
- **Estimated Provisional Resolution:** July 2025
- **Estimated Final Resolution:** July 2025



## INTERNATIONAL MOBILITY GRANTS FOR IRBLLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



### 3. Candidate Profile

#### 3.1. Eligibility

##### Requirements for candidates in the Pre -doctoral category

Pre-doctoral research staff affiliated to IRBLeida who have been enrolled in doctoral course for at least one year at the time of applying for this grant are eligible for these mobility grants.

##### Requirements for candidates in the Post-doctoral category

All post-doctoral research staff affiliated to IRBLeida Research Groups are eligible for these mobility grants, if they obtained their doctoral degree (date of thesis defense) within a period of less than five years at the time of applying for the grant. For the purposes of calculating the maximum period for having obtained the doctorate, periods of maternity or paternity leave will be considered, as well as long term medical leave for candidates, which will be added to the 5-year limit.

#### 3.2. Incompatibilities

NA

### 4. Request and Resolution of Assistance

#### 4.1. Proposal Submission

The required documentation must be submitted through the link provided for this purpose in the intramural calls section of the IRBLeida website (<https://www.irbllleida.org/es/convocatorias-intramurales/>).

To formalize the application, you must submit:

- Curriculum vitae (CVA FECYT format) of the candidate and the IP of the recipient group. The CV of the IP of the recipient group may be in a non-standard format but always considering that it must contain the information that will be evaluated.
- Completed and signed application form.
- Acceptance Letter from the host institution. This letter must indicate the acceptance of the stay, the tentative dates on which it will take place and the objective of the stay.
- Supporting documentation (academic record and participation in congresses).

Any documentation that does not conform to the standard models will not be evaluated.

## 4.2. Evaluation Criteria

Applications will be evaluated by the IRBLeida Internal Scientific Evaluation Commission (CIAC), which will issue a reasoned report with the corresponding score for each of the candidates based on the criteria listed below.

IRBLeida has adhered to the San Francisco Declaration on Research Assessment (DORA) with the conviction that we are at an optimal moment to move towards a new culture of evaluation of research activity in all its diversity. These criteria will be applied during CVA evaluation.

### Predoctoral Category

Criteria		Definition	Maximum Score
Candidate evaluation	Academic Record	Average bachelor's degree Grade: 80%. Average Master's degree grade: 20%. (if the master's degree has not been completed, the degree qualification will be considered at 100%)	30
	Publications (last 5 years)	DORA criteria	20
	Participation in congresses	International Congress: Assist: 1 point Poster: 2 points Oral Presentation: 5 points  National Congress: Assist: 0.5 points Poster: 1 point Oral Presentation: 2.5 points	10
Assessment of the need, opportunity, interest and impact of the proposal		Impact on the research group and the researcher's career.  Alignment and suitability of the candidate, scientific quality of the proposal and expertise of the receiving IP.	40
Maximum		Total amount	100

### Postdoctoral Category

Criteria		Definition	Maximum Score
Candidate evaluation	<b>Publications (last 5 years)</b>	DORA criteria	<b>30</b>
	<b>Competitive projects (last 5 years)</b>	<u>Principal Investigator (PI)</u> of a project or postdoctoral HR grants: IREP research projects: 3 points Regional: 6 points National: 8 points International: 10 points  <u>Collaborator researcher:</u> Regional/National: 1 point International: 2 points	<b>20</b>
	<b>Participation in congresses</b>	<u>International Congress:</u> Assist: 1 point Poster: 2 points Oral Presentation: 5 points  <u>National Congress:</u> Assist: 0.5 points Poster: 1 point Oral Presentation: 2.5 points	<b>10</b>
<b>Assessment of the need, opportunity, interest and impact of the proposal</b>		Impact on the research group and the researcher's career.  Alignment and suitability of the candidate, scientific quality of the proposal and expertise of the receiving IP.	<b>40</b>
<b>Maximum</b>		Total amount	<b>100</b>

### 4.3. Resolution

After completing the evaluation process, the CIAC will present to the IRBLleida director (or his/her designee) a prioritization list that will include the selected candidates and those on the reserve list. The director (or his/her designer) will then issue a provisional resolution, detailing the selected candidates and the candidates on the reserve list. After the publication of the provisional resolution, the candidates will have 5 working days to submit possible allegations by email to [projects@irblleida.cat](mailto:projects@irblleida.cat). The allegations will be studied by the panel and a response will be given within a maximum period of



## INTERNATIONAL MOBILITY GRANTS FOR IRBLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



10 working days. Once the allegations have been resolved, the final resolution of the grant will be made public.

Within one month of the publication of the final resolution, selected candidates must sign a document accepting the grant and specifying the start date. Failure to accept the position within this period will be considered a resignation.

Any resignation after acceptance must be notified in writing to IRBLeida ( [projects@irbllleida.cat](mailto:projects@irbllleida.cat) ). If the resignation occurs within the first six months of the contract, the next unfunded candidate on the initial priority list with a score  $\geq 70$  points may assume the grant for the remaining time.

### 5. Beneficiaries' obligations

#### 5.1. Project Follow-up

Candidates must submit an acceptance report from the receiving institution, which includes the dates on which the stay will take place and the purpose of the stay.

Before leaving, beneficiaries will need:

- Process the coordination of occupational risk prevention with the institution that will host the scholarship recipient.
- Follow the steps indicated in the MN003-Manual for communicating travel abroad.

#### 5.2. Results, Publications and Contents

To guarantee adequate protection of possible intellectual and/or industrial property derived from this action, IPs must inform the IRBLeida innovation office ( [innovacio@irbllleida.cat](mailto:innovacio@irbllleida.cat) ) about any communication and/or dissemination related to the grant.

In any communication or publication derived from the research carried out under this grant, acknowledgement of the support of IRBLeida must be included with the following statement: "(XXXXX received an IREP 2025 International Mobility Grant from IRBLeida)."

#### 5.3. Final Justification

A full report must be sent to the IRBLeida Projects Unit ( [postaward@irbllleida.cat](mailto:postaward@irbllleida.cat) ) within two months after the end of the stay. You can find the model of the final report on the website - intramural calls section.





## INTERNATIONAL MOBILITY GRANTS FOR IRBLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



This report must include details of the scientific objectives achieved, as well as any publications and communications resulting from this action.

### 6. Other Clauses

Participation in this call implies full acceptance of the rules by the candidates. Failure to comply with the rules or conditions established in the call may result in the termination of the international mobility grant and/or a two-year suspension for future applications to the IREP call for the candidate. In addition, the following clauses are included:

#### 6.1. Confidentiality of Documentation

The documentation associated with the applications will be treated as confidential information, and it is mandatory for all personnel involved in its evaluation to treat the information confidentially. The information may be used for informational and dissemination purposes with prior authorization from the applicant.

#### 6.2. Terms and Conditions, Industrial and Intellectual Property

The intellectual or industrial property rights and exploitation rights that may arise from the implementation of the granted idea belong to IRBLleida, recognizing as authors or inventors the people who have conceived and implemented these ideas and applying the intellectual and industrial property regulations of IRBLleida.

#### 6.3. Information Clause on the Processing of Personal Data

**Responsible for the processing:** Biomedical Research Institute of Lleida Dr. Pifarré Foundation (IRBLleida).

**Purpose:** Management of calls for applications and, where applicable, the awarding and delivery of the prize.

**Legitimation:** The legal basis for the processing is the carrying out of a selection process to provide financial support for research projects.

**Recipients:** The data will not be transferred to third parties, except for legal obligations established by law.

**Rights :** Access, rectification and deletion of data, as well as other rights, as explained in the additional information.

**Additional information:** You can consult additional and detailed information about Data Protection on our website <http://www.irblleida.org/en/legal-notice/>.



## INTERNATIONAL MOBILITY GRANTS FOR IRBLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



The data provided by applicants will be incorporated into the processing system owned by IRBLleida for the purpose of managing and resolving the selection process, and will be processed in a lawful, equitable, transparent, adequate, relevant, limited, precise and updated manner, in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and Organic Law 3/2018, of December 5 (LOPDGDD). The legal basis for the processing of data is the fulfillment of a legal obligation by the controller, reinforced with the consent of the interested party.

This data must be kept for the period of time strictly necessary to fulfill the aforementioned purpose, respecting in all cases the period determined by the rules and regulations that govern the call for applications and the applicable archiving regulations.

Certain data may be communicated to third parties in the public or private sphere, either because the intervention of these entities during the aid management process may be necessary for it to be resolved correctly, or because it is provided for in a regulation with the rank of law.

As long as the interested party does not communicate otherwise, it will be understood that their data has not been modified and that they undertake to notify IRBLleida of any variation.

Applicants may exercise their rights of access, rectification, limitation of processing, deletion, opposition to the processing of their data or exercise their right to portability by writing to IRBLleida ( Avda . Rovira Roure, 80, 25198 Lleida), to the email address [protecciodedades@irblleida.cat](mailto:protecciodedades@irblleida.cat) or to the IRBLleida Data Protection Officer , [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat). You must attach a copy of your ID or sign the email with a recognized electronic signature. In the event of a discrepancy with the processing, you also have the right to file a complaint with the Catalan Data Protection Authority.

## 7. Annex

### 7.1 Annex I

In those cases, in which, for the assessment of any type of merit, an evaluation period defined in time is established, the period proportional to the interruptions due to the reasons cited below, calculated in accordance with the following criteria, will be excluded from the accounting of the corresponding period:

- A. Periods of leave derived from maternity or paternity, adoption, or guardianship for adoption or foster care purposes enjoyed in accordance with the protected situations covered by the General Social Security Regime. An extension in weeks





## INTERNATIONAL MOBILITY GRANTS FOR IRBLLEIDA PRE AND POST DOCTORAL RESEARCH STAFF (AMI-25)



resulting from the product of 4 by the number of weeks of leave/leave enjoyed by each child will be applied.

- B. Temporary incapacity due to serious illness or accident of the applicant, with medical leave of three months or more. A one-year extension applies.
- C. Temporary disability during pregnancy for reasons related to it. An extension in weeks resulting from the product of 4 and the number of weeks of leave that will be accumulated, if applicable, to the extension included in section a) will be applied.
- D. Care for people in a situation of dependency, in accordance with what is included in Law 39/2006, of December 14, on the Promotion of Personal Autonomy and Care for People in a Situation of Dependence. An extension in weeks resulting from the product of 4 by the number of weeks of activity as a non-professional caregiver will be applied.

