

1. Call Opening

1.1. Introduction

The *Biomedical Research Institute of Lleida - Fundació Dr. Pifarré (IRBLleida)* is pleased to announce the launch of its third call for international mobility grants (AMI), which will allow doctoral students and post-doctoral researchers affiliated to the IRBLleida to spend up to six months at international research centres.

1.2. Summary

The purpose of this action is to finance pre and post doctoral research staff stays at international research institutions to learn or improve techniques, technologies or procedures in research, development, and technological innovation in the field of biomedicine.

2. Call Description

2.1. Scope

These stays must be carried out in research groups of prestigious foreign institutions, which must be different from the centre where the pre and/or post-doctoral researcher is contracted.

2.2. Funding & Payment

Two grants will be awarded in the category of post-doctoral contracts and three for pre-doctoral contracts. They shall have a minimum duration of 90 days.

If any of the grants is not awarded due to a lack of candidates, this grant may be allocated to the candidate in the other category that has been prioritised immediately after the last candidate with an allocated grant.

If there are vacant places after assignation of AMI clinic grants, the predoc postdoc modality will receive these vacant grants and they will be assigned by candidate's prioritization order.

The financial endowment of each grant will consist of a travel allowance of 3,000 euros, the cost of the going and return trip, and medical insurance for those countries in which the European Health Insurance Card is not valid. Receipt of these grants will be compatible with the salary received by the researcher.

Once the grant has been awarded, the person will have one natural year to carry out the entire stay in the chosen centre. This year will start the day after the final decision publication. If the stay is not carried out within the stipulated time, nor an extension of the grant requested, the researcher will be considered to have declined the travel grant.

A maximum extension of six months, non extendable, may be requested. This extension must be requested three months before the end of the period of one calendar year established in the call for applications.

Once the grant has been awarded, IRBLleida will pay the grant as follows:

- 75% of the travel bursary will be paid once the grantee confirms the departure date.
- The remaining 25% will be paid halfway through the stay.
- Travel expenses will be processed and paid through an order made directly by the IRBLleida management office to the travel agencies in the “Acuerdo Marco CCS”, according to the destination confirmed by the grantee.
- The insurance will also be directly arranged by the IRBLleida management office.

Before leaving, it will be necessary to:

- Manage the coordination of occupational risk prevention with the institution that will host the grantee.
- Follow the steps indicated in the “MN003 Communication Manual for Overseas Travel”.
- For grantees with a contract at IRBLleida, formalities and notification to the Social Security that the grantee is going to travel abroad are required.
- For grantees with a contract at the University of Lleida (UdL), the University Hospital of Lleida Arnau de Vilanova (HUAV), the University Hospital Santa Maria (HUSM) or others, authorization from the contracting entity will have to be provided.

2.3. Duration & Important Dates

- **Call Announcement:** April 2024
- **Application reception deadline:** May 2024
- **Estimated Provisional resolution:** June 2024
- **Estimated Final Resolution:** July 2024

3. Candidates profile

3.1. Eligibility

Requirements of the candidates in Pre-doctoral category

Pre-doctoral research staff affiliated to IRBLleida who have been enrolled in doctoral course for at least one year at the time of applying for this grant are eligible for these mobility grants.

Requirements of the candidates in Post-doctoral category

All post-doctoral research staff affiliated to IRBLleida Research Groups are eligible for these mobility grants, if they obtained their doctoral degree (date of thesis defence) within a period of less than five years at the time of applying for the grant. For the purposes of calculating the maximum period for having obtained the doctorate, periods of maternity or paternity leave will be considered, as well as long term medical leave for candidates, which will be added to the 5-year limit.

3.2. Incompatibility

None

4. Application & Award Decision

4.1. Proposal Submission

To participate in the call, the candidates will submit the following documentation (all the materials in the proposals should be written in English, unless otherwise specified):

- Curriculum vitae (CVA FECYT format) of the candidate and the PI of the host Group. The CV of the host PI can be in a non standard format, but always bearing in mind that it must contain the information that will be evaluated.
- Application form completed and signed.

- Report from the host institution to which the researcher is applying to carry out the stay. This report must state the acceptance of the stay, the dates on which it will take place, and the objective of the stay.
- Supporting documentation (academic record, congress participation)

4.2. Evaluation Criteria

Applications will be evaluated by the IRBLeida Internal Scientific Evaluation Commission (CIAC), which will issue a reasoned report with the corresponding score for each of the candidates based on the criteria listed below.

IRBLeida has adhered to the San Francisco Declaration on Research Assessment (DORA) with the conviction that we are at an optimal moment to move towards a new culture of evaluation of research activity in all its diversity. These criteria will be applied during CVN evaluation.

Pre-doctoral category

Criteria		Definition	Points
Evaluation of the candidate	Academic record	Degree average mark: 80%. Master's degree average mark: 20%.	30
	Publications	DORA criteria	20
	Presentations in congresses	<u>International Congress:</u> Attendance: 1 point Poster: 2 points Oral Presentation: 5 points <u>National Congress:</u> Attendance: 0.5 points Poster: 1 point Oral Presentation: 2.5 points	10
Scientific quality of the proposal	Assessment of the need, opportunity, and interest of the proposal	40	
Maximum	Total sum	100	

Post-doctoral category

Criteria		Definition	Points
Evaluation of the candidate	Publications (last 5 years)	DORA criteria	30
	Competitive Projects (last 5 years)	Projects as PIs or postdoctoral HHRR grants: IREP Research Project: 3 points Regional: 6 points National: 8 points International: 10 points	20
		Research collaborators: Regional/National: 1 point International: 2 points	
Presentations in congresses	<u>International Congress:</u> Attendance: 1 point Poster: 2 points Oral Presentation: 5 points <u>National Congress:</u> Attendance: 0.5 points Poster: 1 point Oral Presentation: 2.5 points	10	
Scientific quality of the proposal		Assessment of the need, opportunity, and interest of the proposal	40
Maximum		Total sum	100

4.3. Award Decision

After completing the evaluation process, the CIAC will present to the director of IRBLeida (or designee) a prioritization list including the selected candidates and those placed on reserve. The director (or designee) will then issue a provisional funding decision, detailing the selected candidates and prioritized reserves. After the provisional funding decision, applicants will have 5 working days to submit any possible allegations to the decision by sending an email to projects@irbllleida.cat. The allegations will be studied by the panel and a response will be given to the allegations within a maximum period of 10 business days. Once the allegations are resolved, the final funding decision will be made public.

Within one month of the publication of the final funding decision, the candidates selected must sign a document accepting the grant and stating the starting date. Failure to accept the position within this period will be considered a renouncement.

Any resignations post-acceptance must be notified to IRBLeida in writing (projects@irbllleida.cat). If the resignation occurs within the first six months of the contract, the next candidate not funded in the initial priority list with a score ≥ 75 points, may assume the grant for the remaining duration.

5. Beneficiaries' obligations

5.1. Project Follow-up

The candidates must submit a report of acceptance from the host institution, including the dates on which it will take place, and the objective of the stay.

5.2. Project Outputs

To ensure appropriate protection of possible intellectual and/or industrial property derived from this action, the hosting PIs must inform the IRBLeida innovation office (innovacio@irbllleida.cat) about any communication and/or dissemination related with the work of the Postdoctoral fellows.

The hosting PIs are responsible for ensuring that the [guidelines](#) for the accurate identification of IRBLeida's scientific output are followed.

In any communication or publication arising from the research conducted under this grant, acknowledgment of IRBLeida's support must be included with the following statement: "(XXXXXX held an International Mobility Grant IREP 2024 from IRBLeida)."

5.3. Final Reporting

A full report must be sent to the IRBLeida Projects Unit (projects@irbllleida.cat) within two months after the end of the grant. This report must include details of the scientific objectives achieved, as well as any publications and communications resulting from this action.

6. Other Clauses

Participation in this call implies full acceptance of the rules by the candidates. Failure to adhere to the rules or conditions outlined in the call may result in termination of the international mobility grant and/or a two-year suspension from future IREP call applications for the candidate. Additional clauses are:

6.1. Proposal Documentation Confidentiality

The documentation associated with the proposals will be treated as confidential information, being obliged to maintain the confidentiality of the information to all persons involved in evaluating and assessing the proposals. It may be used for informative and dissemination purposes, subject to the prior consent of the applicants.

6.2. Terms and Conditions, Industrial and Intellectual Property

The intellectual or industrial property and exploitation rights that may derive from the implementation of the granted idea will belong to IRBLeida, recognizing as authors or inventors the people who have conceived and implemented these ideas and applying the intellectual and industrial property regulations of IRBLeida.

6.3. Personal Data Collection Purpose and Processing Information

Responsible party: Institut de Recerca Biomèdica de Lleida Fundació Dr. Pifarré (IRBLeida).

Purpose: Management of calls and, where appropriate, the awarding and delivery of the prize.

Legitimation: The treatment's legal basis is the performance of a selection process to provide financial support for research projects.

Addressees: The data will not be transferred to third parties except in the legal obligations established by law.

Rights: Access, rectification, and deletion of data, as well as other rights, as explained in the additional information.

Additional information: You can consult additional and detailed information on Data Protection on our website: <http://www.irbllleida.org/en/legal-notice/> .

The data provided by applicants will be incorporated into the processing system owned by IRBLeida in order to manage and resolve the selection process, and will be processed in a lawful, fair, transparent, adequate, relevant, limited, accurate, and up-to-date manner in compliance with the provisions of Regulation (EU) 2016/679 of the European Parliament and Organic Law 3/2018, of 5 December (LOPDGDD). The legal basis for data processing is the fulfilment of a legal obligation on the part of the controller reinforced with the consent of the data subject.

This data must be kept for the period strictly necessary to fulfil the aforementioned purpose, respecting in all cases the period determined by these rules and regulations governing the call for applications and the applicable archiving regulations.

Certain data may be communicated to third parties in the public or private sphere, either because the intervention of these entities in the course of the aid management process may be necessary because it is correctly resolved, or because it is provided for in regulation with the status of law.

As long as the interested party does not communicate otherwise, it will be understood that their details have not been modified and that they undertake to notify the IRBLleida of any variation.

Applicants may exercise their rights of access, rectification, limitation of processing, suppression, opposition to the processing of their data or exercise their right to portability by writing to IRBLleida (Avda. Rovira Roure, 80, 25198 Lleida) to the email address protecciodedades@irbllleida.cat or the IRBLleida's Data Protection Delegate, dpd@ticsalutsocial.cat. You must attach a photocopy of your ID card or sign the email with a recognized electronic signature. In the event of disagreement with the processing, you also have the right to lodge a complaint with the Catalan Data Protection Authority.