PERSONES
PERSONAS
PEOPLE

IRBLleida
Institut de Recerca Biomèdica

WE ARE LOOKING FOR...

Superior research technician with bachelor's level for the Translational Research Group in Respiratory Medicine

What do we offer?

Research Group	Translational in Respiratory Medicine
Research Line	Sleep health, sleep disorders, and chronobiology
Type of contract	Indefinite for scientific-technical activities
Home	Immediate
Duration	Approximately 4 months
Matchday	37.5 h/week – full-time
Category	Superior Research Technician C1
Remuneration	€23.347,09 gross/annual *

The Institute

The Biomedical Research Institute of Lleida, Dr. Pifarré Foundation (IRBLleida) was created with the aim of creating synergies between basic, clinical, and epidemiological research, making biomedical research a key driver for improving current clinical practice. IRBLleida covers a translational research chain, from basic research aimed at understanding the physiological and pathological mechanisms of the human body, to research that studies disease behavior in large population groups.

*This amount is approximate and may vary depending on Social Security costs and the remuneration cost attributed to the project

IRBLleida has been a CERCA institute since 2013, and consequently is organized according to a model of good governance and operation that guarantees efficiency, management flexibility, talent acquisition and promotion, strategic planning, and executive capacity.

In addition, it is one of the 36 Spanish Health Research Institutes (IIS) recognized by the Carlos III Health Institute and the Government of the Generalitat, as established by Law 16/2003, of May 28, on cohesion and quality of the national health system.

In December 2014, the Biomedical Research Institute of Lleida received the 'HR Excellence in Research' recognition from the European Commission. This is recognition of the Institute's commitment to developing a strategy of human resources for researchers, designed to align practices and procedures with the principles of the European Charter for Researchers and the Code of Conduct for the recruitment of researchers (Charter and Code).

Check our recruitment policy.

Professional profile of the hired person

Superior research technician with bachelor's degree.

Requirements

Applications that do not meet this point will be excluded

- Bachelor's degree in health sciences

These requirements must be met at the start of the contract.

Tasks to be carried out

The selected person will join the Translational Research Group in Respiratory Medicine, within the research line 'Sleep Health, Sleep Disorders and Chronobiology' within the framework of the project funded by the Carlos III Health Institute ***PP10885 CRONOCRIT: Alterations in sleep health and circadian rhythms after a critical illness: from diagnosis to prediction.***

Some of the tasks it will carry out are:

- Support for the coordination of the clinical trial, including coordinating and monitoring the follow-up of participating patients, scheduling and managing visits, and communication with the various professionals involved in the study (research team, pharmacy, etc.).
- Collection, review, and entry of clinical data (data entry) from field sources and clinical records, as well as management and updating of data capture platforms (eCRF).
- Support in managing study documentation, including maintenance and updating of the necessary documentation for trial follow-up.
- Support in the management of biological samples according to the procedures established in the study protocol.

MINISTERIO DE CIENCIA E INNOVACIÓN
Instituto de Salud Carlos III
Cofinanciado por la Unión Europea

Funded by the "Carlos III Health Institute (ISCIII)", file PI22/00636, and "Co-financed by the European Union"

It will be valued

Knowledge

- ✓ Master's degree related to clinical trials or clinical research.
- ✓ Grade equal to or higher than 7 out of 10.
- ✓ Knowledge of English level B2 (Justifiable with qualifications).

- ✓ High level (oral and written) of the official languages (Catalan and Spanish)

Experience

- ✓ Experience in supporting the coordination of clinical trials or research studies.
- ✓ Experience in using SAP and/or eCRF clinical data management and data capture platforms.
- ✓ Experience in document management and monitoring of documentation related to clinical trials or research projects.
- ✓ Proficiency in Microsoft Excel and other office tools.
- ✓ Experience in processing and/or managing biological samples.
- ✓ Experience in healthcare settings with direct patient care.

Competencies

- ✓ Organizational skills, multitasking.
- ✓ Ability to work in a team.

Contract characteristics

- ✓ Permanent contract for technical scientific activities, in accordance with the provisions of article23 of Law 17/2022, of September 5, which modifies Law 14/2011, of June 1, on Science, Technology, and Innovation.

  The contractual modality is of indefinite duration, with specific clauses linked to the financing of the project in accordance with art. 49 1.b) and art. and 52.e). of Royal Legislative Decree2/2015, of October 23, which approves the revised text of the Workers' Statute Law.
- ✓ Funding for the activity: ''**PP10885 CRONOCRIT: Alterations in sleep health and circadian rhythms after a critical illness: from diagnosis to prediction''.**
- ✓ Contract duration: The project work program foresees that personnel expenses will last approximately 4 months.
- ✓ If there are modifications in the work program, the possibility of modifying the period will be considered (the contract duration is linked to the specific financing of the project/agreement).

Why work at IRBLleida?



We offer a highly stimulating environment with state-of-the-art infrastructure.



We offer complementary training for all profiles. To consult our training and development portfolio, visit our website in the training section .



We offer and promote a diverse and inclusive environment and welcome applicants regardless of age, disability, gender, nationality, race, religion, or sexual orientation.



Work-life balance and the possibility of benefiting from flexible working hours. In addition, as a result of various company agreements, the following improvements are recognized:

- Paid leave to go to the doctor for personal health reasons.
- Paid leave to accompany a first-degree relative under 18, over 70, or with a first-degree disability to the doctor.
- Holidays that fall on a Saturday or Sunday are moved to the immediately following Monday.
- A special 6-hour workday is established on Maundy Thursday, April 23, June 23, December 24, December 31, and January 5.

Documentation and submission deadline

Applications must be accompanied by:

- Cover letter.
- Curriculum vitae.
- Required academic qualification.

The submission deadline will end on December 3, 2026, at 14:00 hours.

Applications received after the deadline/date will be automatically excluded.

Interested individuals can apply for the offer by filling out the form and sending their CV and cover letter, indicating the name of the offer you are applying for and reference **063-26.**

Selection process schedule with reference 063-26 (Indicative deadlines)	
Minimum 15 days	Publication and dissemination of the offer: IRBLleida website, Euraxess (for Research staff), "REGIC" portal, social networks, other employment websites depending on the offered position.
Next 2 business days	Sending CVs to the Selection Committee
Next 5 business days	- Interview with the preselected candidates - Evaluation and Award Minutes of the Selection Committee
Next 5 business days	Completion of the necessary administrative procedures to formalize the employment contract
Approximate start of the contract	As soon as possible after the resolution of the selection process and the formalization of the contract.

Express selection process
In cases where a worker must be urgently replaced, for example, to cover a sick leave, because for scientific reasons the incorporation must take place on a specific day, because it is provided for in a resolution, etc., an express selection procedure may be followed. This selection process will follow the same procedure as the ordinary one, but the duration of all phases of the process will be reduced, mainly the phase of publishing the job offer and submitting applications, and the evaluation and personnel selection phase.

Regulation and normative principles

The hiring will be carried out according **to the provisions of Royal Legislative Decree 2/2015, of October 23, which approves the revised text of the Workers' Statute Law** and the rest of the current regulations.

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of March 22**, for the effective equality of women and men. IRBLleida has an Equal Opportunities Plan between men and women and a Protocol for the prevention and eradication of sexual harassment .

The right to equal opportunities and treatment is taken into account, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to jobs, inclusion in the community and independent living and the eradication of any form of discrimination, in accordance with **articles 9.2, 10, 14, and 49 of the Spanish Constitution** and the International Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of November 29.**

Reservation of places for people with disabilities

IRBLleida guarantees equal opportunities for people with disabilities throughout the selection process. Candidates may request any reasonable accommodations or adjustments they need to participate in tests or interviews, provided they do not impose a disproportionate burden.

****The text of this document has been written in Catalan, Spanish, and English, considering all three versions as official, but in case of conflict, the Catalan version will prevail.**

IRBLleida is committed to the principles of merit-based recruitment and transparency (OTM-R) in accordance with the HRS4R seal requirements

ANNEX I. MEMBERS OF THE SELECTION COMMITTEE

President	Ms. Eva López, Manager of IRBLleida
Vowels	Dr. Jessica González, Researcher at IRBLleida
	Dr. Ferran Barbé, Researcher at IRBLleida
	Ms. Anna Sánchez, IRBLleida Technician
Secretary	Ms. Elena Moscatel, Head of the People and Legal Department

ANNEX II. MERIT SCALE

Academic curriculum and additional training	**Maximum 35 points**
• Master's degree related to clinical trials or clinical research.	Maximum 10 points
• Grade equal to or higher than 7 out of 10.	Maximum 8 points
• Knowledge of English level B2 (Justifiable with qualifications).	Maximum 7 points
• High level (oral and written) of the official languages (Catalan and Spanish).	Maximum 10 points
Accredited professional experience	**Maximum 45 points**
• Experience supporting the coordination of clinical trials or research studies.	Maximum 10 points
• Experience in using SAP and/or eCRF clinical data management and data capture platforms.	Maximum 7 points
• Experience in document management and monitoring of documentation related to clinical trials or research projects.	Maximum 6 points
• Proficiency in Microsoft Excel and other office tools.	Maximum 6 points
• Experience in processing and/or managing biological samples.	Maximum 6 points
• Experience in healthcare settings with direct patient care.	Maximum 10 points.
Competency test or interview	**Maximum 20 points**
• Criteria subject to value judgment will be evaluated according to the interview conducted.	Maximum 20 points
Maximum score	**100 points**

Applications that do not exceed 50% of the maximum score will be rejected

Data protection information clause

Data Controller

Identity: **BIOMEDICAL RESEARCH INSTITUTE OF LLEIDA**

CIF: G25314394

Postal address: Av. Alcalde Rovira Roure nº80, 25198, Lleida Email: protecciodedades@irblleida.cat

Purpose of data processing and retention

AT **THE BIOMEDICAL RESEARCH INSTITUTE OF LLEIDA** (hereinafter referred to as **IRBLLEIDA**) we process the information you provide as an interested party, in order to:

a) Manage your application and participation in the corresponding selection process, including receiving and evaluating the submitted documentation, conducting tests or interviews, communicating with the candidate, and resolving the process.

b) Verify compliance with the participation requirements and assess the merits, experience, training, and suitability of the candidate for the offered job position.

c) Manage, if applicable, the formalization of the employment relationship with the selected person.

d) To address possible claims, challenges, or liabilities arising from the selection process.

Legal basis for processing

The legal basis for the processing necessary to manage the application and participation in the selection process is the application, at the request of the data subject, of pre-contractual measures, in accordance with Article 6.1.b of Regulation (EU) 2016/679, General Data Protection Regulation.

When processing is necessary to comply with legal obligations applicable to IRBLleida, the legal basis will be compliance with a legal obligation, in accordance with Article 6.1.c of Regulation (EU) 2016/679.

The retention of data to participate in future selection processes will be based on the express consent of the data subject, in accordance with Article 6.1.a of Regulation (EU) 2016/679. The candidate may withdraw this consent at any time, without this affecting the lawfulness of the processing carried out previously.

Data subject to processing

Identification and contact data, academic and professional data, information contained in the curriculum, cover letter, and documentation proving requirements and merits, as well as data generated during the tests, interviews, and evaluations of the selection process, may be processed.

The candidate must provide only the appropriate, relevant, and necessary data to participate in the selection process, and must refrain from including especially sensitive information that is not necessary.

Retention period

Personal data will be kept for as long as necessary to manage and resolve the selection process.
Once the process is completed, the data will be duly blocked for the necessary periods to address possible claims, challenges, or legal liabilities. After these periods, the data will be deleted.
When the candidate has expressly authorized the retention of their data for future selection processes, they may be kept for a maximum period of twelve months from the end of the process. After this period, the data will be deleted unless the interested person renews their consent.

Recipients of your data

The data may be accessible to members of the Selection Committee and to IRBLleida staff involved in managing the process, only to the extent necessary to perform their duties.
Providers who provide services to IRBLleida, such as management services, consulting, IT support, data hosting, or selection platform management, may also have access to the data when acting as data processors and in accordance with IRBLleida's instructions.
The data may be communicated to public administrations, judicial bodies, or other organizations when there is a legal obligation or when required in the legitimate exercise of their powers.
No data communications to third parties other than those indicated are foreseen, except when necessary to comply with a legal obligation.

International transfers

No international transfers of personal data outside the European Economic Area are planned.
If it is necessary to use providers involving an international data transfer, this will be carried out with the guarantees required by Regulation (EU) 2016/679 and the data subject will be informed when appropriate.

Automated decisions

Decisions will not be made based solely on the automated processing of personal data that produce legal effects or significantly affect the candidate.

Mandatory nature of the data

The data identified as mandatory are necessary to manage the application and verify compliance with the requirements of the selection process.
Refusal to provide this data or submission of incomplete documentation may result in the inability to participate in the process or to properly evaluate the application.
Authorization to retain data for future selection processes is voluntary. Refusal to give this consent will not affect participation in the current call.

Rights of the data subjects

The candidate may exercise the following rights:

- access your personal data;
- request their correction when they are inaccurate or incomplete;
- request its deletion when the data is no longer necessary;
- to request the restriction of processing in cases provided for by law;
- to object to processing when appropriate;
- request data portability when processing is based on consent or a contractual relationship and is carried out by automated means;
- withdraw the consent given to retain data for future selection processes.

These rights can be exercised by submitting a request to IRBLleida, at Avinguda Alcalde Rovira Roure, no. 80, 25198 Lleida, or by email protecciodedades@irblleida.cat.

The application must indicate the right to be exercised and include the necessary information to prove the identity of the applicant.

Complaint to the supervisory authority

If the data subject considers that the processing of their personal data violates data protection regulations, they may file a complaint with the Catalan Data Protection Authority, without prejudice to any other administrative or judicial remedy they deem appropriate.

Data accuracy

The candidate guarantees that the data and documentation provided are true, accurate, complete, and up to date, and undertakes to communicate any changes that occur during the selection process.

When the candidate provides data of third parties, they must ensure that they have sufficient legitimacy to communicate it and that the affected individuals have been informed about the processing of their data.