PERSONES
PERSONAS
PEOPLE

IRBLleida
Institut de Recerca Biomèdica

WE ARE LOOKING FOR...

Coordinator for the Scientific-Technical Service (SCT) of Biostatistics

What do we offer?

SCT	Biostatistics
Type of contract	Indefinite, with a 6-month probationary period
Home	Immediate
Matchday	37.5 h/week – full-time
Category	Unit Manager
Remuneration	To be determined based on experience and value, according to the levels of the salary table.
	Head of Unit C3 €43,265.35 Head of Unit C2 €38,629.77 Head of Unit C1 €33,111.23

The Institute

The Biomedical Research Institute of Lleida, Dr. Pifarré Foundation (IRBLleida) was created with the aim of creating synergies between basic, clinical, and epidemiological research, making biomedical research a key driver for improving current clinical practice. IRBLleida covers a translational research chain, from basic research aimed at understanding the physiological and pathological mechanisms of the human body, to research that studies disease behavior in large population groups.

IRBLleida has been a CERCA institute since 2013, and consequently is organized according to a model of good governance and operation that guarantees efficiency, management flexibility, talent acquisition and promotion, strategic planning, and executive capacity.

In addition, it is one of the 36 Spanish Health Research Institutes (IIS) recognized by the Carlos III Health Institute and the Government of the Generalitat, as established by Law 16/2003, of May 28, on cohesion and quality of the national health system.

In December 2014, the Biomedical Research Institute of Lleida received the 'HR Excellence in Research' recognition from the European Commission. This is recognition of the Institute's commitment to developing a strategy of human resources for researchers, designed to align practices and procedures with the principles of the European Charter for Researchers and the Code of Conduct for the recruitment of researchers (Charter and Code).

Check our recruitment policy.

Professional profile of the hired person

Coordinator of the Scientific-Technical Service (SCT) of Biostatistics.

Requirements

Applications that do not meet this point will be excluded

- Graduate in Statistical Sciences, Applied Statistics, or Mathematics with a master's in Statistics.
- Proven experience in biostatistics applied to biomedical research, with direct responsibility

and autonomy in analysis planning, data analysis, as well as interpretation and communication of results. (This experience must include both observational studies and randomized clinical trials).

These requirements must be met at the start of the contract.

Tasks to be carried out

The selected person will join as Coordinator of the Scientific-Technical Service (SCT) of Biostatistics at IRBLleida. The main objective of UBioestat is to strengthen the efficiency and quality of research in IRBLleida groups; therefore, the selected person will carry out the following tasks:

- Advising researchers and providing methodological support in the design, data analysis, and publication of biomedical studies.
- Develop planned statistical analysis with the research team.
- Advanced data management and analysis.
- Participate in multidisciplinary teams, which may include professionals from medicine, nursing, biology, biochemistry, psychology, physiotherapy, and/or academics from other disciplines, to ensure the improvement of data collection, validation, and integration processes.
- Participate in Statistics and Research Methodology courses within the IRBLleida training plan, supervising the organization of those courses that are necessary.
- Coordinate the activity of the IRBLleida Biostatistics SCT, which includes controlling the availability of resources for both equipment and necessary materials, monitoring and controlling service billing, submitting budgets, rates, updates to the financial statement and quality indicators, preparing rates, monitoring the strategic plan, and preparing the necessary documentation for subsidy applications for the service.
- Participate in the Committees and Commissions required by the position, with the aim of ensuring the achievement of IRBLleida's objectives, complying with current legislation according to the subject matter in which it participates.

It will be valued

Knowledge

- ✓ PhD in Statistics, Biostatistics, Epidemiology, or other fields with relevant quantitative training.
- ✓ Specialized complementary training.

  Training related to the following will be valued:
  - Design of clinical, epidemiological, and biomedical research studies, and justification of sample size.
  - Regression models, survival analysis, and methods for longitudinal data or repeated measurements.
  - Identification and treatment of issues of confusion, bias, and missing data.
  - Bioinformatics and analysis of omics or high-dimensional data.
  - Management, validation, integration, and quality control of research data.
  - Reproducible research, process documentation, and good programming practices.
  - Data protection, confidentiality, and best practices in research.
- ✓ Language skills: It will be accredited by an official certificate or equivalent qualification according to the Common European Framework of Reference (CEFR). The selected person must provide the degrees and certificates to justify the training.
  - English: level C1 or higher.
  - Catalan: C2 level or equivalent.
  - Spanish: level C2 or equivalent.

Experience

- ✓ Experience in methodological consulting for the design of biomedical studies, including adapting the design to research objectives, defining outcome variables, and justifying sample size.

- ✓ Experience in the application and interpretation of regression models, survival analysis, and methods for longitudinal data or repeated measurements, as well as in identifying and addressing issues of confoundment, bias, and missing data.
- ✓ Experience in autonomous advising research teams, justifying methodological decisions, and drafting or reviewing statistical sections of protocols, reports, and scientific publications.
- ✓ Experience in management and quality control of research data, process documentation, and traceability of analyses.
- ✓ Methodological or statistical contributions accredited in competitive projects and scientific publications.
- ✓ Knowledge and use of statistical software:
    - Advanced mastery of **R** and its programming and documentation environment.
    - Accredited knowledge of SPSS, SAS, Stata, Python, or other relevant tools.
- ✓ Knowledge and skills in bioinformatics: The level of knowledge of statistical software and bioinformatics can be accredited through professional experience, training, completed projects, publications, code, or technical documentation.

Competencies

- ✓ Ability to work independently and organizational skills.
- ✓ Ability to work in a team.
- ✓ Ability to coordinate processes and lead.
- ✓ Critical thinking and problem-solving skills.
- ✓ Ability to assume responsibilities and meet work deadlines.

Why work at IRBLleida?

We offer a highly stimulating environment with state-of-the-art infrastructure.

We offer complementary training for all profiles. To consult our training and development portfolio, visit our website in the training section .

We offer and promote a diverse and inclusive environment and welcome applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.

Work-life balance and the possibility of benefiting from flexible working hours. In addition, as a result of different company agreements, the following improvements are recognized:

- Paid leave to go to the doctor for personal health reasons.
- Paid leave to accompany a first-degree family member under 18 years of age, over 70 years of age or with a first degree of disability to the doctor.
- Public holidays that coincide with Saturday or Sunday are moved to the Monday immediately following.
- A special 6-hour day is established on Holy Thursday, April 23, June 23, December 24, December 31 and January 5.

Documentation and deadline for submission

Applications must be accompanied by:

- Cover letter.
- Curriculum vitae.
- Language titles.

The submission deadline will end on December 2, 2026, at 2:00 p.m.

Applications received after the deadline/date will be automatically excluded.

Interested individuals can apply for the offer by filling out the form and sending their CV and cover letter, indicating the name of the offer you are applying for and reference **061-26.**

Selection process schedule with reference 057-26 (Indicative deadlines)	
Minimum 15 days	Publication and dissemination of the offer: IRBLleida website, Euraxess (for Research staff), "REGIC" portal, social networks, other employment websites depending on the offered position.
Next 2 business days	Sending CVs to the Selection Committee
Next 5 business days	- Interview with the preselected candidates - Evaluation and Award Minutes of the Selection Committee
Next 5 business days	Completion of the necessary administrative procedures to formalize the employment contract
Approximate start of the contract	As soon as possible after the resolution of the selection process and the formalization of the contract.

Express selection process

In cases where a worker must be urgently replaced, for example, to cover a sick leave, because for scientific reasons the incorporation must take place on a specific day, because it is provided for in a resolution, etc., an express selection procedure may be followed.

This selection process will follow the same procedure as the ordinary one, but the duration of all phases of the process will be reduced, mainly the phase of publishing the job offer and submitting applications, and the evaluation and personnel selection phase.

Regulation and normative principles

The hiring will be carried out according **to the provisions of Royal Legislative Decree 2/2015, of October 23, which approves the revised text of the Workers' Statute Law** and the rest of the current regulations.

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of March 22**, for the effective equality of women and men. IRBLleida has an Equal Opportunities Plan between men and women and a Protocol for the prevention and eradication of sexual harassment .

The right to equal opportunities and treatment is taken into account, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to jobs, inclusion in the community and independent living and the eradication of any form of discrimination, in accordance with **articles 9.2, 10, 14, and 49 of the Spanish Constitution** and the International Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of November 29.**

Reservation of places for people with disabilities

IRBLleida guarantees equal opportunities for people with disabilities throughout the selection process. Candidates may request any reasonable accommodations or adjustments they need to participate in tests or interviews, provided they do not impose a disproportionate burden.

****The text of this document has been written in Catalan, Spanish, and English, considering all three versions as official, but in case of conflict, the Catalan version will prevail.**

IRBLleida is committed to the principles of merit-based recruitment and transparency (OTM-R) in accordance with the HRS4R seal requirements

ANNEX I. MEMBERS OF THE SELECTION COMMITTEE

President	Dr. Diego Arango, Scientific Director of IRBLleida
Vowels	Ms. Eva Lopez, Manager of IRBLleida
	Dr. Maria Ruiz, Coordinator of the IRBLleida SCTs
	Mr. Ivan Benítez, Researcher at IRBLleida.
Secretary	Ms. Elena Moscatel, Head of the People and Legal Department

ANNEX II. MERIT SCALE

Academic curriculum and additional training	Maximum 20 points
• PhD in Statistics, Biostatistics, Epidemiology, or other fields with relevant quantitative training.	Maximum 10 points
• Specialized complementary training: Training related to the following will be valued: ○ Design of clinical, epidemiological, and biomedical research studies, and justification of sample size. ○ Regression models, survival analysis, and methods for longitudinal data or repeated measurements. ○ Identification and treatment of issues of confusion, bias, and missing data. ○ Bioinformatics and analysis of omics or high-dimensional data. ○ Management, validation, integration, and quality control of research data. ○ Reproducible research, process documentation, and good programming practices. ○ Data protection, confidentiality, and best practices in research. The score will be awarded according to the duration and the direct relationship of the training with the position, based on: ○ From 10 to 24 hours: 0.25 points. ○ From 25 to 49 hours: 0.50 points. ○ From 50 to 99 hours: 1 point. ○ 100 hours or more: 1.50 points.	Maximum 5 points
• Language skills: ○ English: level C1 or higher, 3 points (Level B2: 1.5 points) ○ Catalan: level C2 or equivalent, 1 point. ○ Spanish: level C2 or equivalent, 1 point.	Maximum 5 points

Language skills: It will be accredited by an official certificate or equivalent qualification according to the Common European Framework of Reference (CEFR). The selected person must provide the degrees and certificates to justify the training.	
Accredited professional experience	**Maximum 60 points**
• Experience in methodological consulting for the design of biomedical studies, including adapting the design to research objectives, defining outcome variables, and justifying sample size	Maximum 12 points
• Experience in the application and interpretation of regression models, survival analysis, and methods for longitudinal data or repeated measurements, as well as in identifying and addressing issues of confoundment, bias, and missing data.	Maximum 12 points
• Experiencein autonomous advising research teams, justifying methodological decisions, and drafting or reviewing statistical sections of protocols, reports, and scientific publications	Maximum 8 points
• Experience in research data management and quality control, process documentation, and analysis traceability	Maximum 8 points
• Methodological or statistical contributions accredited in competitive projects and scientific publications: o Accredited participation as a statistician or methodologist in competitive research projects: 1 point per project, up to 5 points. o Indexed scientific publications with accredited statistical or methodological contribution: 0.5 points per publication, up to 5 points.	Maximum 10 points
• Knowledge and use of statistical software: o Advanced mastery of R and its programming and documentation environment. Up to 4 points. o Accredited knowledge of SPSS, SAS, Stata, Python, or other relevant tools. Up to 2 points	Maximum 6 points
• Knowledge and skills in bioinformatics:	Maximum 4 points

The level of knowledge of statistical software and bioinformatics can be accredited through professional experience, training, completed projects, publications, code, or technical documentation.	
Competency test or interview	**Maximum 20 points**
• Through a competency test (practical case) and/or a personal interview, competencies for the performance of the position's functions will be assessed: ○ Ability to provide methodological advice and solve practical cases in statistical analysis. ○ Communication skills and ability to interact in a high-level scientific environment. ○ Ability to work in a team. ○ Ability to coordinate processes and lead, including coordinating the activity of the SCT of Biostatistics. ○ High capacity for autonomous work and organizational skills. ○ Critical thinking and problem-solving skills. ○ Ability to assume responsibilities and meet work deadlines.	Maximum 20 points
Maximum score	**100 points**

Applications that do not exceed 50% of the maximum score will be rejected

Data protection information clause

Data Controller
Identity: **BIOMEDICAL RESEARCH INSTITUTE OF LLEIDA**
CIF: G25314394
Postal address: Av. Alcalde Rovira Roure nº80, 25198, Lleida Email:
protecciodedades@irblleida.cat

Purpose of data processing and retention
AT **THE BIOMEDICAL RESEARCH INSTITUTE OF LLEIDA** (hereinafter referred to as **IRBLLEIDA**) we process the information you provide as an interested party, in order to:

a) Manage your application and participation in the corresponding selection process, including receiving and evaluating the submitted documentation, conducting tests or interviews, communicating with the candidate, and resolving the process.
b) Verify compliance with the participation requirements and assess the merits, experience, training, and suitability of the candidate for the offered job position.
c) Manage, if applicable, the formalization of the employment relationship with the selected person.
d) To address possible claims, challenges, or liabilities arising from the selection process.

Legal basis for processing
The legal basis for the processing necessary to manage the application and participation in the selection process is the application, at the request of the data subject, of pre-contractual measures, in accordance with Article 6.1.b of Regulation (EU) 2016/679, General Data Protection Regulation.
When processing is necessary to comply with legal obligations applicable to IRBLleida, the legal basis will be compliance with a legal obligation, in accordance with Article 6.1.c of Regulation (EU) 2016/679.
The retention of data to participate in future selection processes will be based on the express consent of the data subject, in accordance with Article 6.1.a of Regulation (EU) 2016/679. The candidate may withdraw this consent at any time, without this affecting the lawfulness of the processing carried out previously.

Data subject to processing
Identification and contact data, academic and professional data, information contained in the curriculum, cover letter, and documentation proving requirements and merits, as well as data generated during the tests, interviews, and evaluations of the selection process, may be

processed.
The candidate must provide only the appropriate, relevant, and necessary data to participate in the selection process, and must refrain from including especially sensitive information that is not necessary.

Retention period
Personal data will be kept for as long as necessary to manage and resolve the selection process. Once the process is completed, the data will be duly blocked for the necessary periods to address possible claims, challenges, or legal liabilities. After these periods, the data will be deleted.
When the candidate has expressly authorized the retention of their data for future selection processes, they may be kept for a maximum period of twelve months from the end of the process. After this period, the data will be deleted unless the interested person renews their consent.

Recipients of your data
The data may be accessible to members of the Selection Committee and to IRBLleida staff involved in managing the process, only to the extent necessary to perform their duties.
Providers who provide services to IRBLleida, such as management services, consulting, IT support, data hosting, or selection platform management, may also have access to the data when acting as data processors and in accordance with IRBLleida's instructions.
The data may be communicated to public administrations, judicial bodies, or other organizations when there is a legal obligation or when required in the legitimate exercise of their powers.
No data communications to third parties other than those indicated are foreseen, except when necessary to comply with a legal obligation.

International transfers
No international transfers of personal data outside the European Economic Area are planned.
If it is necessary to use providers involving an international data transfer, this will be carried out with the guarantees required by Regulation (EU) 2016/679 and the data subject will be informed when appropriate.

Automated decisions
Decisions will not be made based solely on the automated processing of personal data that produce legal effects or significantly affect the candidate.

Mandatory nature of the data
The data identified as mandatory are necessary to manage the application and verify compliance with the requirements of the selection process.
Refusal to provide this data or submission of incomplete documentation may result in the inability to participate in the process or to properly evaluate the application.
Authorization to retain data for future selection processes is voluntary. Refusal to give this

consent will not affect participation in the current call.

Rights of the data subjects

The candidate may exercise the following rights:

- access your personal data;
- request their correction when they are inaccurate or incomplete;
- request its deletion when the data is no longer necessary;
- to request the restriction of processing in cases provided for by law;
- to object to processing when appropriate;
- request data portability when processing is based on consent or a contractual relationship and is carried out by automated means;
- withdraw the consent given to retain data for future selection processes.

These rights can be exercised by submitting a request to IRBLleida, at Avinguda Alcalde Rovira Roure, no. 80, 25198 Lleida, or by email protecciodedades@irblleida.cat.

The application must indicate the right to be exercised and include the necessary information to prove the identity of the applicant.

Complaint to the supervisory authority

If the data subject considers that the processing of their personal data violates data protection regulations, they may file a complaint with the Catalan Data Protection Authority, without prejudice to any other administrative or judicial remedy they deem appropriate.

Data accuracy

The candidate guarantees that the data and documentation provided are true, accurate, complete, and up to date, and undertakes to communicate any changes that occur during the selection process.

When the candidate provides data of third parties, they must ensure that they have sufficient legitimacy to communicate it and that the affected individuals have been informed about the processing of their data.