



WE ARE LOOKING FOR...

Head of the Scientific and Technical Service (SCT) of Biostatistics

What do we offer?

SCT	Biostatistics
Type of contract	Indefinite, with a 6-month probationary period
Home	September - October 2026
Working day	37.5 hours – Full-time
Category	Unit Manager (Projects, infrastructure, SCT, laboratory...)
Remuneration	To be determined based on experience and value, according to the levels of the salary table
Level C3	€43,265.35
Level C2	€38,629.77
Level C1	€33,111.23

The Institute

The Biomedical Research Institute of Lleida, Dr. Pifarré Foundation (IRBLleida) was created with the aim of creating synergies between basic, clinical and epidemiological research, making biomedical research a key driver to improve current clinical practice. IRBLleida covers a chain of translational research, from basic research, aimed at understanding the physiological and pathological mechanisms of the human body, to research that studies the behavior of diseases in large population groups.

IRBLleida was founded in 2004 through a collaboration agreement between the University of Lleida (UdL) and the Catalan health system. IRBLleida integrates research groups from the

faculties of Medicine and Nursing and Physiotherapy of the UdL. On the other hand, we incorporate research groups from:

1. The Catalan Institute of Health ([ICS](#)) both in the hospital field (Hospital Universitari Arnau de Vilanova-HUAV) and in [primary care in Lleida](#) and the [Alt Pirineu-Aran Health Region](#).
2. The healthcare provider [Healthcare Service Management \(GSS; Santa Maria-HUSM University Hospital, Pallars Regional Hospital and Mental Health](#), among others).



IRBLleida has been a CERCA institute since 2013, and consequently it is organized according to a model of good governance and operation that guarantees efficiency, flexibility of management, recruitment and promotion of talent, strategic planning and executive capacity.



In addition, it is one of the 36 Spanish Health Research Institutes ([IIS](#)) recognised by [the Carlos III Health Institute](#) and the Government of the Generalitat, as established by Law 16/2003, of 28 May, on the cohesion and quality of the national health system.



HR EXCELLENCE IN RESEARCH

In December 2014, the Biomedical Research Institute of Lleida received the ['HR Excellence in Research'](#) award from the European Commission. It is a recognition of the Institute's commitment to developing a human resources strategy for researchers, designed to align practices and procedures with the principles of the [European Charter for Researchers](#) and the [Code of Conduct](#) for the recruitment of researchers.

Check out our [recruitment policy](#).

Professional profile of the person hired

Head of the Scientific and Technical Service (SCT) of Biostatistics

Requirements

Applications that do not comply will be excluded from

- Bachelor's degree, bachelor's degree or equivalent in Statistics, Mathematics, Data Science or another related quantitative field. A degree in the field of health or experimental sciences complemented by a university master's degree in Biostatistics, Applied Statistics, Epidemiology, Research Methodology or equivalent will also be admitted.
- Ability to work professionally in Catalan and Spanish, orally and in writing, and knowledge of English equivalent to at least a C1 level.

These requirements must be met on the start date of the contract and must be accredited when required by IRBLeida.

Tasks to be carried out

The selected person will join as head of the Scientific-Technical Service (SCT) of Biostatistics of IRBLeida.

The mission of the service is to strengthen the efficiency and quality of research, transforming data into useful information through rigorous methodological advice, appropriate statistical analysis and responsible interpretation of results.

The selected person will carry out, among others, the following functions:

- Direct and coordinate the activity of the service, plan and prioritise requests, distribute workloads, supervise the unit's staff and ensure the availability of the necessary resources.
- Provide methodological advice in the definition of research questions and objectives, the choice of study design, the calculation of the sample size, the collection of data and the preparation of the statistical analysis plan.

- Develop and supervise the statistical analyses agreed with the research teams, select the most appropriate methodology and guarantee the technical quality of the results.
 - Advise on the interpretation and communication of results and provide support in the preparation of reports, scientific articles, project reports and responses to reviewers.
 - Participate in the definition, validation, debugging and integration of databases, promoting the traceability, quality, documentation and reproducibility of analyses.
 - To work with multidisciplinary teams of basic, clinical and epidemiological research, and to maintain clear and continuous communication with the users of the service.
 - Manage service requests, define their scope, deadlines and deliverables, and prepare budgets in accordance with the rates approved by IRBLeida.
 - Monitor the activity, including controlling the availability of resources (necessary equipment and materials), invoicing the service, preparing budgets, updating the accounting statement and quality indicators, preparing and monitoring the strategic plan and preparing the necessary documentation for the application for subsidies for the service.
 - To draw up and update procedures, protocols, tariffs, work plans and proposals for continuous improvement, guaranteeing confidentiality, data protection, impartiality and compliance with internal regulations.
 - To organize and teach courses in Statistics and Research Methodology within the IRBLeida Training Plan.
-
- Participate in the Committees and Commissions that the position requires, with the purpose of ensuring the achievement of IRBLeida's objectives, complying with current legislation according to the subject matter in which it participates.
 - Collaborate in other technical or management tasks related to the position entrusted to them by the Management, Management or Sub-Directorate.

It will be valued

Knowledge

- ✓ PhD in statistics or related field.
- ✓ Specialised complementary training related to:
 - Design of clinical, epidemiological and biomedical research studies.
 - Calculation of the sample size.
 - Advanced statistical models.
 - Longitudinal analysis, survival, repeated data or high-dimensional data.
 - Data management, validation, integration and quality.
 - Reproducible research and good programming practices.
 - Data protection, confidentiality and good research practices.
 - Team management, project management or management of scientific and technical services.

Experience

- ✓ Professional experience in biostatistics applied to biomedical, clinical, epidemiological or health sciences research.
- ✓ Experience in methodological design of studies.
- ✓ Experience in data analysis and interpretation.
- ✓ Experience in data management, validation and integration.
- ✓ Knowledge and use of statistical software.
- ✓ Experience in coordination and management of the service.
- ✓ Coordination of teams and supervision of personnel.
- ✓ Planning and management of service requests.
- ✓ Economic and administrative management of the service.

- ✓ Quality, procedures and fundraising.

Competences

- ✓ Communication skills and ability to interact in a high-level scientific environment.
- ✓ Ability to work in a team.
- ✓ Capacity for process coordination and leadership.
- ✓ High capacity for autonomous work and organizational capacity.
- ✓ Critical thinking and problem-solving skills.
- ✓ Previous experience in biomedical research studies.
- ✓ Ability to assume responsibilities and comply with work deadlines.

Why work at IRBLleida?



We offer a highly stimulating environment with state-of-the-art infrastructures.



We offer complementary training for all profiles. To view our training and development portfolio, please visit our website in the [training section](#).



We offer and promote a diverse and inclusive environment and welcome applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.



Work-life balance and the possibility of benefiting from flexible working hours. In addition, as a result of different company agreements, the following improvements are recognized:

- Paid leave to go to the doctor for personal health reasons.
- Paid leave to accompany a first-degree family member under 18 years of age, over 70 years of age or with a first degree of disability to the doctor.
- Public holidays that coincide with Saturday or Sunday are moved to the Monday immediately following.

- A special 6-hour day is established on Holy Thursday, April 23, June 23, December 24, December 31 and January 5.

Documentation and deadline for submission

Applications must be accompanied by:

- Cover letter
- Curriculum vitae

The deadline for submission will end on August 31, 2026 at 2:00 p.m.

Applications received after the deadline/time will be automatically excluded.

Interested persons can apply for the offer by filling out the [form](#) and sending their CV and cover letter, indicating the name of the offer to which you are applying and the reference 039-26.

Selection calendar for the reference process 039-26 (Indicative deadlines)

Minimum 15 days	Publication and dissemination of the offer: IRBleida website, Euraxess (for research staff), "REGIC" portal, social networks, other employment websites depending on the position offered.
Maximum following 2 working days	Sending CVs to the Selection Committee
	Celebration of the Selection Committee
Maximum following 5 working days	- Interview with the pre-selected candidates - Assessment and Award Minutes of the Selection Committee
Maximum following 5 working days	Carrying out the administrative procedures necessary to formalise the employment contract

Approximate start of the contract Immediate

Express selection process

In those cases in which a worker has to be replaced urgently, for example, to cover sick leave, because for scientific reasons the incorporation must take place on a specific day, because it is provided for in a resolution, etc., an express selection procedure may be followed.

This selection process will follow the same procedure as the ordinary one, but the duration of all phases of the process will be reduced, mainly the phase of publication of the job offer and submission of applications and the phase of evaluation and selection of personnel.

Regulation and regulatory principles

The hiring will be carried out in accordance with the provisions **of art. 15 of Royal Legislative Decree 1/1995, of 24 March**, approving the text of the Workers' Statute Law, in accordance with the provisions **of art. 2 of Royal Decree 2720/98, of 18 December (B.O.E. of 8 January 1999), Law 12/2001, of 9 July (B.O.E. of 10 July)** and concordant provisions.

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of 22 March**, for the effective equality of women and men. IRBLleida has an Equal Opportunities Plan for men and women and a Protocol for the prevention and eradication of sexual harassment.

The right to equal opportunities and treatment is taken into account, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to jobs, etc. inclusion in the community and independent life and the eradication of any form of discrimination, in accordance with **articles 9.2, 10, 14 and 49 of the Spanish Constitution** and the International Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of 29 November**.

Reservation of places for people with disabilities

In accordance with the provisions of Article 42 of Royal Legislative Decree 1/2013, of 29 November, approving the Revised Text of the General Law on the Rights of Persons with Disabilities and their Social Inclusion, this call reserves a **percentage of no less than 2%** of the places to be covered by people who can prove a disability equal to or greater than 33%. Applicants who wish to opt for this reservation must submit documentation accrediting their disability and, where appropriate, request the necessary adaptations for the selection tests. In the event that the reserved places are not covered due to a lack of applicants who meet the requirements, these will be accumulated in the general access places.

****The text of this document has been written in Catalan, Spanish and English, considering the three versions as official, but in case of conflict the Catalan version will prevail.**

IRBLeida is committed to the principles of Merit-Based Recruitment and Transparency (OTM-R) in accordance with the HRS4R seal requirements

ANNEX I. MEMBERS OF THE SELECTION COMMITTEE

President	Ms. Eva López, Manager of IRBLeida
Members	Dr. Diego Arango – Director of IRBLeida
	Dr. Maria Ruiz – SCT's Coordinator of IRBLeida
	Ivan Benítez – Researcher
Secretary	Ms. Elena Moscatel, Head of the Department of People and Legal

ANNEX II. SCALE OF MERITS

Academic and specialized training	Maximum 20 points
• PhD in statistics or related field	12 points
• Specialized complementary training	Maximum 8 points
Training related to:	
• Design of clinical, epidemiological and biomedical research studies. • Calculation of the sample size. • Advanced statistical models. • Longitudinal analysis, survival, repeated data or high-dimensional data. • Data management, validation, integration and quality. • Reproducible research and good programming practices. • Data protection, confidentiality and good research practices. • Team management, project management or management of scientific and technical services.	
The score will be awarded according to the duration and the direct relationship of the training with the position, on the basis of:	
• From 10 a.m. to 12 p.m.: 0.25 points. • From 25 to 49 hours: 0.50 points. • From 50 to 99 hours: 1 point. • 100 hours or more: 1.50 points.	
The selected person must provide the qualifications to justify the training.	
Accredited professional experience	Maximum 60 points

Professional experience in biostatistics applied to biomedical, clinical, epidemiological or health sciences research.	Maximum 12 points
Experience in methodological design of studies.	Maximum 6 points
Experience in data analysis and interpretation.	Maximum 7 points
Experience in data management, validation and integration	Maximum 5 points
- Knowledge and use of statistical software. - Advanced mastery of R and its programming and documentation environment: up to 3 points. - Accredited knowledge of SAS, Stata, SPSS, Python or other relevant tools – up to 2 points. The level of knowledge may be accredited through professional experience, training, projects carried out, publications, code or technical documentation.	Maximum 5 points
Experience in coordination and management of the service. Coordination of teams and supervision of personnel.	Maximum 15 points
Planning and management of service requests.	Maximum 4 points
Economic and administrative management of the service.	Maximum 3 points
Quality, procedures and fundraising.	Maximum 3 points
Competency test or interview	20 points
Criteria subject to value judgment will be assessed in accordance with the interview carried out	20 points
Maximum score	100 points

PERSONES
PERSONAS
PEOPLE



Applications that do not exceed 50% of the maximum score will be rejected

Data protection information clause

Data controller

Identity: **BIOMEDICAL RESEARCH INSTITUTE OF LLEIDA**

CIF: G25314394

Postal address: Av. Alcalde Rovira Roure nº80, 25198, Lleida E-mail:

protecciodedades@irblleida.cat

Purpose of data processing and storage

At the **LLEIDA BIOMEDICAL RESEARCH INSTITUTE** (hereinafter referred to as **IRBLLEIDA**) we process the information provided to us as an interested party, in order to:

- a) Manage your candidacy and participation in the corresponding selection process, including the receipt and assessment of the documentation submitted, the performance of tests or interviews, communication with the candidate and the resolution of the process.
- b) Check compliance with the participation requirements and assess the candidate's merits, experience, training and suitability for the job offered.
- c) Manage, where appropriate, the formalisation of the employment relationship with the selected person.
- d) To deal with possible claims, challenges or responsibilities arising from the selection process.

Legal basis of the processing

The legal basis for the processing necessary to manage the application and participation in the selection process is the application, at the request of the interested party, of pre-contractual measures, in accordance with Article 6.1.b of Regulation (EU) 2016/679, General Data Protection.

Where the processing is necessary to comply with legal obligations applicable to IRBLleida, the legal basis shall be compliance with a legal obligation, in accordance with Article 6.1.c of Regulation (EU) 2016/679.

The retention of data to participate in future selection processes will be based on the express consent of the data subject, in accordance with Article 6.1.a of Regulation (EU) 2016/679. The candidate may withdraw this consent at any time, without this affecting the lawfulness of the processing carried out previously.

Data subject to processing

Identification and contact data, academic and professional data, information contained in

the curriculum, cover letter and documentation accrediting the requirements and merits, as well as the data generated during the tests, interviews and assessments of the selection process may be processed.

The candidate must provide only the appropriate, relevant and necessary data to participate in the selection process, and must refrain from including particularly sensitive information that is not necessary.

Retention period

Personal data will be kept for the time necessary to manage and resolve the selection process.

Once the process has been completed, the data will be duly blocked for the periods necessary to deal with possible claims, challenges or legal liabilities. After these periods, the data will be deleted.

When the candidate has expressly authorised the storage of their data for future selection processes, they may be kept for a maximum period of twelve months from the end of the process. After this period, the data will be deleted, unless the interested party renews their consent.

Recipients of your data

The data may be accessible by the members of the Selection Committee and by IRBLleida staff who have to intervene in the management of the process, only to the extent necessary to carry out their functions.

Providers who provide services to IRBLleida, such as management services, advice, IT support, data hosting or management of selection platforms, may also have access to the data, when they act as data processors and in accordance with the instructions of IRBLleida. The data may be communicated to public administrations, judicial bodies or other bodies when there is a legal obligation or is required in the legitimate exercise of their powers.

No data communication to third parties other than those indicated is foreseen, unless they are necessary to comply with a legal obligation.

International transfers

International transfers of personal data outside the European Economic Area are not planned.

In the event that it is necessary to use providers that involve an international transfer of data, this will be carried out with the guarantees required by Regulation (EU) 2016/679 and the interested party will be informed when appropriate.

Automated Decisions

Decisions will not be made based solely on the automated processing of personal data that produce legal effects or significantly affect the candidate.

Mandatory nature of the data

The data identified as mandatory is necessary to manage the application and verify compliance with the requirements of the selection process.

Refusal to provide this data or the submission of incomplete documentation may make it impossible to participate in the process or to properly assess the application.

Authorisation to retain data for future selection processes is voluntary. Refusal to give this consent will not affect participation in the current call.

Rights of the interested parties

The candidate may exercise the following rights:

- access your personal data;
- request rectification when they are inaccurate or incomplete;
- request its deletion when the data is no longer needed;
- request the limitation of processing in the cases provided for by law;
- oppose the processing where appropriate;
- request data portability when the processing is based on consent or a contractual relationship and is carried out by automated means;
- withdraw the consent given to retain the data for future selection processes.

These rights can be exercised by sending a request to IRBLleida, at Avenida Alcalde Rovira Roure, no. 80, 25198 Lleida, or by email protecciodedades@irblleida.cat.

The application must indicate the right to be exercised and must include the necessary information to prove the identity of the applicant.

Complaint to the supervisory authority

If the interested party considers that the processing of their personal data violates data protection regulations, they may file a complaint with the Catalan Data Protection Authority, without prejudice to any other administrative or judicial remedy that they deem appropriate.

Data accuracy

The candidate guarantees that the data and documentation provided are true, accurate, complete and up-to-date, and undertakes to communicate any modification that occurs during the selection process.

When the candidate provides data of third parties, they must guarantee that they have sufficient legitimacy to communicate them and that the data subjects have been informed of the processing of their data.

PERSONES
PERSONAS
PEOPLE
