

 **WE ARE LOOKING FOR...**

**Innovation Technician for the Department of Projects and Innovation**

### What do we offer?

<b>Department</b>	Department of Projects and Innovation
<b>Type of contract</b>	Indefinite for scientific and technical activities
<b>Duration of the contract</b>	Until 31/12/2028
<b>Home</b>	Immediate
<b>Working day</b>	37.5 h/week – full-time
<b>Category</b>	C3 Technician
<b>Remuneration</b>	€29,800.11 gross/year

### The Institute

The Biomedical Research Institute of Lleida, Dr. Pifarré Foundation (IRBLleida) was created with the aim of creating synergies between basic, clinical and epidemiological research, making biomedical research a key driver to improve current clinical practice. IRBLleida covers a chain of translational research, from basic research, aimed at understanding the physiological and pathological mechanisms of the human body, to research that studies the behavior of diseases in large population groups.

IRBLleida was founded in 2004 through a collaboration agreement between the University of Lleida (UdL) and the Catalan health system. IRBLleida integrates research groups from the faculties of Medicine and Nursing and Physiotherapy of the UdL. On the other hand, we incorporate research groups from:

1. The Catalan Institute of Health ([ICS](#)) both in the hospital field (Hospital Universitari Arnau de Vilanova-HUAV) and in [primary care in Lleida](#) and the [Alt Pirineu-Aran Health Region](#).

2. The healthcare provider [Healthcare Service Management \(GSS; Santa Maria-HUSM University Hospital, Pallars Regional Hospital and Mental Health](#), among others).



IRB Lleida has been a CERCA institute since 2013, and consequently it is organized according to a model of good governance and functioning that guarantees

efficiency, flexibility of management, recruitment and promotion of talent, strategic planning and executive capacity.



In addition, it is one of the 34 Spanish Health Research Institutes ([IIS](#)) recognized by [the Carlos III Health Institute](#) and the Government of the Generalitat,

as established in Law 16/2003, of 28 May, on the cohesion and quality of the national health system.



HR EXCELLENCE IN RESEARCH

In December 2014, the Biomedical Research Institute of Lleida received the '[HR Excellence in Research](#)' award from the European Commission. It is a

recognition of the Institute's commitment to developing a strategy of human resources for researchers, designed to align practices and procedures with the principles of the [European Charter for Researchers](#) and the [Code of Conduct](#) for the recruitment of researchers (Charter and Code).

Check out our [recruitment policy](#).

## **Professional profile of the person hired**

Innovation Technician

## **Requirements (those candidacies that do not meet this point will be excluded)**

- Bachelor's degree studies in Basic, Health or related Sciences or in the field of Business or Communication Sciences.
- Level of Catalan or Spanish B2 or higher.

These requirements must be met at the beginning of the contract.

## **Tasks to be carried out**

The selected candidate will join the Department of Projects and Innovation to carry out tasks related to the project **PP11073** - Transformative Research and Innovation Project (PRIT) - IRBLeida.

Some of its tasks will be:

### **Management of the IRBLeida LIST Office**

- Coordination of the IRBLeida "Transformative Social Innovation Laboratory" Office, especially in the actions contemplated in the IRBLeida Regions of Knowledge Call.
- Management of the initiatives (projects) of transformative social innovation that are generated or in which IRBLeida participates.
- Preparation and management of innovation fields to emerge new initiatives of transformative social innovation.
- Contact key participants who can provide a key insight into the co-creation process

(companies, civil society, inter-institutional staff, international staff, etc.).

- Monitoring of the interaction of research groups with these social innovation initiatives.
- Search for collaborating entities to generate a research consortium.
- Preparation of economic documentation to justify the different actions of the life cycle of the ERDF project funded by GenCat at IRBLeida.
- Monitoring of participation in national and territorial research or innovation networks.
- Preparation of supporting documentation, in the field of transformative social innovation, to accredit the participation of IRBLeida in these types of initiatives.
- Proactive support to IRBLeida's transversal programmes in terms of exploring new ways to increase the social impact of the actions designed.
- Coordinate the deadlines for the receipt of documentation for the justification of both public and private competitive and non-competitive projects focused on social innovation.
- Economic planning meetings with the responsible researchers at the beginning of the projects/initiatives.
- Monitoring of the expenditure attributed to a portfolio of projects through software for the management of research (Fundanet).
- Manage the extraction of all payment receipts made through transformative social innovation projects, once the invoices have been sent, in order to facilitate the subsequent economic justification of the same.
- Support in the process of verification and management of orders for transformative social innovation projects, checking that the concepts are budgeted in the report and that current legislation on public procurement is complied with, as well as with the eligibility criteria of the call in question.
- Validation of the receipt of orders by the different research teams and uploading of the supporting documentation to the Fundanet tool.
- To advise research staff on the procurement procedure for transformative social innovation projects and the actions attributable to them, according to the call.

### Other tasks

- Management of conference registration payments for research staff.
- Collaborate with the generation of the Institution's production indicators, for their subsequent evaluation, both internal and external.
- Administrative tasks entrusted to it by its manager, management or direction, with the purpose of contributing to the achievement of the objectives of its area or department of IRBLeida.
- Participate in the Committees and Commissions that the position requires.



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DE HACIENDA



Fondos Europeos  
Fons Europeus



Generalitat  
de Catalunya



**IRBLeida**  
Institut de Recerca Biomèdica

*"The object of this contract is co-financed with the European Regional Development Fund (ERDF) of the European Union, within the framework of the ERDF Programme of Catalonia 2021-2027" \_Codi of project UR01-004561.*

## It will be valued

### Knowledge

- Postgraduate degree in management, communication or related.
- Level of English equivalent to or higher at level C1.
- Complementary training in management, communication or the like.

### Experience

- Work experience in management, communication or administration (preferably in the scientific or health field).

### Competences

- Person with initiative, committed, accustomed to working in a team and under pressure.
- Ability to analyse, learn and adapt to change.
- Responsible, organized, planned and methodical person.
- Networking skills and institutional relations.
- Capacity for communication and external representation.

## Characteristics of the contract

- ✓ Indefinite contract for technical scientific activities, in accordance with the provisions of Article 23 of Law 17/2022, of 5 September, amending Law 14/2011, of 1 June, on Science, Technology and Innovation.  
The contractual modality is that of indefinite duration, with specific clauses linked to the financing of the project in accordance with art. 49 1.b) and art. and 52.e). of Royal Legislative Decree 2/2015, of 23 October, approving the revised text of the Workers' Statute Act.
- ✓ The amount granted to finance personnel expenses is €102,534.32.  
This amount will cover the gross annual salary of the person hired, the expenses of the employer's Social Security contribution and compensation.
- ✓ Project that will finance the contracting: **PP11073 - Transformative Research and Innovation Project (PRIT) – IRBLeida. Project code UR01-004561.**
- ✓ Duration of the contract: In the project work programme, it is envisaged that personnel costs will be carried out for approximately **31 December 2028**.

- ✓ If there are modifications to the work programme, the possibility of modifying the period will be assessed (the duration of the contract is linked to the specific financing of the project/agreement).

## Why work at IRBLeida?



We offer a highly stimulating environment with state-of-the-art infrastructures.



We offer complementary training for all profiles. To view our training and development portfolio, please visit our website in the training section [.](#)



We offer and promote a diverse and inclusive environment and welcome applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.



Work-life balance and the possibility of benefiting from flexible working hours. In addition, as a result of different company agreements, the following improvements are recognized:

- Paid leave to go to the doctor for personal health reasons.
- Paid leave to accompany a first-degree family member under 18 years of age, over 70 years of age or with a first degree of disability to the doctor.
- Public holidays that coincide with Saturday or Sunday are moved to the Monday immediately following.
- A special 6-hour day is established on Holy Thursday, April 23, June 23, December 24, December 31 and January 5.

## Documentation and deadline for submission

Applications must be accompanied by:

- Cover letter.
- Curriculum vitae.

**The submission period will end on June 1st, 2026, at 2:00 p.m.**

**Applications received after the deadline/time will be automatically excluded.**

Interested parties can apply for the offer by filling out the [form](#) and sending their CV and cover letter, indicating the name of the offer to which you are applying and the reference **025-26**.

### Selection calendar for the reference process 025-26

Minimum 15 days	Publication and dissemination of the offer: IRBLeida website, Euraxess (for research staff), social networks, other employment websites depending on the position offered.
Maximum following 2 working days	Sending CVs to the Selection Committee
Maximum following 5 working days	Celebration of the Selection Committee <ul style="list-style-type: none"> <li>- Interview To the Candidates pre-selected</li> <li>- Assessment and Award Minutes of the Selection Committee</li> </ul>
Maximum following 5 working days	Carrying out the administrative procedures necessary to formalise the employment contract

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Approximate start of the contract      Immediate

### Express selection process

In those cases in which a worker has to be replaced urgently, for example, to cover sick leave, because for scientific reasons the incorporation must take place on a specific day, because it is provided for in a resolution, etc., an express selection procedure may be followed.

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This selection process will follow the same procedure as the ordinary one, but the duration of all phases of the process will be reduced, mainly the phase of publication of the job offer and submission of applications and the phase of evaluation and selection of personnel.

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## Regulation and regulatory principles

The hiring will be carried out in accordance with the provisions **of art. 15 of Royal Legislative Decree 1/1995, of 24 March**, approving the text of the Workers' **Statute Law**, in accordance with the provisions **of art. 2 of Royal Decree 2720/98, of 18 December (B.O.E. of 8 January 1999), Law 12/2001, of 9 July (B.O.E. of 10 July)** and concordant provisions.

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of 22 March**, for the effective equality of women and men. IRB Lleida has an Equal Opportunities Plan for men and women and a Protocol for the prevention and eradication of sexual harassment .

The right to equal opportunities and treatment is taken into account, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to jobs, etc. inclusion in the community and independent life and the eradication of any form of discrimination, in accordance with **articles 9.2, 10, 14 and 49 of the Spanish Constitution** and the International Convention on the Rights of Persons with Disabilities and the international treaties and

agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of 29 November**.

### **Reservation of places for people with disabilities**

In accordance with the provisions of Article 42 of Royal Legislative Decree 1/2013, of 29 November, approving the Revised Text of the General Law on the Rights of Persons with disability and its social inclusion, in this call a **percentage of no less than 2%** of the places is reserved to be covered by people who can prove a disability equal to or greater than 33%.

Applicants who wish to opt for this reservation must submit documentation accrediting their disability and, where appropriate, request the necessary adaptations for the selection tests.

In the event that the reserved places are not covered due to a lack of applicants who meet the requirements, these will be accumulated in the general access places.

**\*\*The text of this document has been written in Catalan, Spanish and English, considering the three versions as official, but in case of conflict the Catalan version will prevail.**

**IRB/leida is committed to the principles of Merit-Based Recruitment and  
Transparency (OTM-R) in accordance with the HRS4R seal  
requirements**

## **ANNEX I. MEMBERS OF THE SELECTION COMMITTEE**

<b>President</b>	Ms. Eva López, Manager of IRBLeida
	Dr. Joan Sayós, Deputy Director of IRBLeida
<b>Members</b>	Dr. Joaquin Bonelli, Head of Projects and Innovation at IRBLeida
	Ms. Meritxell Soria, Head of Communication at IRBLeida
	Mr. Oriol Gasa, Innovation Technician at IRBLeida
<b>Secretary</b>	Ms. Elena Moscatel, Head of the People and Legal Department of IRBLeida

## ANNEX II. SCALE OF MERITS

<b>Academic curriculum and complementary training</b>	<b>40 points</b>
<ul style="list-style-type: none"> <li>• Postgraduate Degree in Management, Communication or Related 20 points</li> <li>• Complementary training in management, communication or related 10 points</li> <li>• Accredited English level C1 or higher 10 points</li> </ul>	
<b>Accredited professional experience</b>	<b>40 points</b>
<ul style="list-style-type: none"> <li>• Work experience in management, communication or administration (preferably in the scientific or health field) – 40 points           <ul style="list-style-type: none"> <li>○ 0-1 year: 10 points</li> <li>○ 1-2 years: 20 points</li> <li>○ &gt;2 years: 30 points</li> <li>○ If any of the work experiences in management and/or administration have been in the scientific or health field: 10 points</li> </ul> </li> </ul>	Up to 40 points
<b>Competency test or interview</b>	<b>20 points</b>
<ul style="list-style-type: none"> <li>• Criteria subject to value judgment will be assessed in accordance with the interview carried out 20 points</li> </ul>	
<b>Maximum score</b>	<b>100 points</b>

**Applications that do not exceed 50% of the maximum score will be rejected**

