PERSONES
PERSONAS
PEOPLE

IRBLleida
Institut de Recerca Biomèdica

WE ARE LOOKING FOR...

Research Nurse for the Clinical Research Support Unit

What do we offer?

Scientific-Technical Service	Scientific-Technical Service: Clinical Research Support Unit (USIC)
Type of contract	Indefinite with a 6-month probation period
Beginning	Immediate
Working Hours	To be determined
Category	According to the candidate's experience and value
Remuneration	To be determined

The Institute

The Biomedical Research Institute of Lleida, Dr. Pifarré Foundation (IRBLleida) was created with the aim of creating synergies between basic, clinical and epidemiological research, making biomedical research a key driver to improve current clinical practice. IRBLleida covers a chain of translational research, from basic research, aimed at understanding the physiological and pathological mechanisms of the human body, to research that studies the behavior of diseases in large population groups.

IRBLleida was founded in 2004 through a collaboration agreement between the University of Lleida (UdL) and the Catalan health system. IRBLleida integrates research groups from the faculties of Medicine and Nursing and Physiotherapy of the UdL. On the other hand, we incorporate research groups of:

1. The Catalan Institute of Health (ICS) both in the hospital field (Arnau de Vilanova University

Hospital-HUAV) and in primary care in Lleida and the Alt Pirineu-Aran Health Region.

2. The healthcare provider Gestió de Serveis Sanitaris (GSS; Santa Maria-HUSM University Hospital, Pallars Regional Hospital and Mental Health, among others).

IRBLleida has been a CERCA institute since 2013, and consequently it is organized according to a model of good governance and operation that guarantees efficiency, flexibility of management, recruitment and promotion of talent, strategic planning and executive capacity.

In addition, it is one of the 34 Spanish Health Research Institutes (IIS) recognised by the Carlos III Health Institute and the Government of Catalonia, as established in Law 16/2003, of 28 May, on the cohesion and quality of the national health system.

In December 2014, the Institute for Research in Biomedicine of Lleida received the 'HR Excellence in Research' award from the European Commission. This is a recognition of the Institute's commitment to develop a human resources strategy for researchers, designed to align practices and procedures with the principles of the European Charter for Researchers and the Code of Conduct for the recruitment of researchers (Charter and Code).

Check out our recruitment policy.

Professional profile of the person hired

Research Nurse

Requirements (those candidacies that do not meet this point will be excluded)

- Academic training: University degree in nursing or equivalent
- Catalan and Spanish equivalent level C2
- English level equivalent B2

These requirements must be met at the beginning of the contract.

Tasks to be carried out

The selected candidate will join the Scientific-Technical Service (SCT) Clinical Research Support Unit (USIC) of IRBLleida and will carry out the following tasks:

- Control and management of nursing procedures and complementary tests according to each protocol.
- Comprehensive support for patient care.
- Scheduling of patients and tests.
- Pharmacovigilance: management of adverse events.
- Functions of coordination of clinical trials:
    - Participate in the selection of the centre and the research team.
    - Participate in the evaluation of the feasibility of the study, analysis of the circuits and technical needs, spaces and personnel of each clinical trial.
    - Conducting meetings with researchers and facilitating communication between the medical services involved in the study and the external parties involved.
    - Maintenance of necessary files: researcher, promoter, pharmacy.
    - Facilitate the recruitment process and obtaining informed consent.
    - Coordination of visits and follow-up controls.

  - Management of possible audits.
  - Contact with monitors and preparation of documentation for external monitoring.
  - Recording of data in the data collection logbook, resolution of complaints and monitoring.
- As well as any other task that is entrusted to them according to their training and skills.

Desirable but not required/ Nice to have

Knowledge

- Master's Degree in Clinical Trials or Clinical Research
- Training related to the field of Clinical Trials
- Valid Good Clinical Practice Certificate

Experience

- Previous experience in a similar position within the Clinical Trials sector or in the area of clinical research
- Experience with the handling of electronic data collection notebooks
- Experience with the handling of SAP software

Competences

- Organisational capacity
- Teamwork
- Proactive attitude

Contract Specifications

- ✓ Indefinite contract with a six-month probationary period.
- ✓ Working Hours to be determined: full-time (37.5 hours per week) or part-time.

- ✓ Intensive morning schedule, with the possibility of flexible hours according to the operations and coordination of the department
- ✓ Remuneration according to the candidate's experience and value in accordance with our salary tables:

SUPERIOR RESEARCH TECHNICIAN	8	Superior Research Technician C4	€31,924.37
	7	Superior Research Technician C3	€28,503.90
	6	Superior Research Technician C2	€25,336.80
	5	Superior Research Technician C1	€22,169.70

- ✓ Start immediately.

Why work at IRBLleida?

We offer a highly stimulating environment with state-of-the-art infrastructures.

We offer complementary training for all profiles. To view our training and development portfolio, please visit our website in the training section .

We offer and promote a diverse and inclusive environment and welcome applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.

Work-life balance and the possibility of benefiting from flexible working hours. In addition, as a result of different company agreements, the following improvements are recognised:

- Paid leave to go to the doctor for reasons of one's own health.
- Paid leave to accompany a first-degree family member under 18 years of age, over 70 years of age or with a first-degree disability to the doctor.
- Public holidays that coincide with Saturday or Sunday are moved to the Monday immediately following.

- A special 6-hour day is established on Holy Thursday, April 23, June 23, December 24, December 31 and January 5.

Documents and application deadline:

Applications must be accompanied by:

- Cover letter.
- Resume.

The deadline for submission will end on June 4th, 2025 at 2:00 p.m.

Applications received after the deadline will be automatically excluded.

Interested people can apply for the offer by filling out the form and sending your CV and cover letter, indicating the name of the offer to which you are applying and the reference **027-25.**

Selection calendar for the process reference 027-25	
Minimum 15 days	Publication and dissemination of the offer: IRBLleida website, Euraxess (for research staff), social networks, other employment websites depending on the position offered.
Maximum 2 working days	Sending CVs to the Selection Committee
Maximum 5 working days	Holding of the Selection Committee - Interview with pre-selected candidates - Assessment and Minutes of award of the Selection Committee

Maximum 5 working days	Carrying out the administrative procedures necessary to formalise the employment contract
Approximate start of the contract	Immediate

Express selection process

In those cases, in which a worker must be replaced urgently, for example, to cover a sick leave, because for scientific reasons the incorporation must take place on a specific day, because it is provided for in a resolution, etc., an express selection procedure may be followed.

This selection process will follow the same procedure as the ordinary one, but the duration of all phases of the process will be reduced, mainly the phase of publication of the job offer and submission of applications and the phase of evaluation and selection of personnel.

Regulation and regulatory principles

The hiring will be carried out in accordance with the provisions **of Article 15 of Royal Legislative Decree 1/1995, of 24 March**, approving the text of the Workers' Statute Act, in accordance with the provisions **of Article 2 of Royal Decree 2720/98, of 18 December (B.O.E. of 8 January 1999), Law 12/2001, of 9 July (B.O.E. of 10 July)** and concordant provisions.

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of 22 March**, for the effective equality of women and men. IRBLleida has a Plan for equal opportunities between men and women and a Protocol for the prevention and eradication of sexual harassment.

The right to equal opportunities and treatment is taken into account, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to jobs, inclusion in the community and independent living and the eradication of any form of discrimination, in accordance with **Articles 9.2, 10, 14 and 49 of the Spanish Constitution** and the International

Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of 29 November.**

Reservation of job vacancies for people with disabilities

In accordance with the provisions of Article 42 of Royal Legislative Decree 1/2013, of 29 November, approving the Consolidated Text of the General Law on the Rights of Persons with Disabilities and their Social Inclusion, in this call a percentage of **no less than 2%** of the places is reserved to be covered by people who can prove a disability equal to or greater than 33%.

Applicants who wish to opt for this reservation must present the documentation accrediting their disability and, if applicable, request the necessary adaptations to carry out the selective tests.

If the reserved places are not covered due to a lack of applicants who meet the requirements, they will be accumulated in the general access places.

****The text of this document has been written in Catalan, Spanish and English, considering the three versions as official, but in case of conflict the Catalan version will prevail.**

IRBLleida is committed to the principles of merit-based recruitment and transparency (OTM-R) in accordance with the requirements of the HRS4R seal

ANNEX I. MEMBERS OF THE SELECTION COMMITTEE

President	Ms. Eva López, Manager of IRBLleida
Vocal	Dr Alicia Sánchez, Researcher at l'IRBLleida
	Dr. Francisco Purroy, Researcher at IRBLleida
Secretary	Ms. Elena Moscatel, Head of the Department of People and Legal

ANNEX II. SCALE OF MERITS

Academic curriculum and complementary training	**35 Points**
• Master's Degree in Clinical Trials or Clinical Research	10 points
• Training related to the field of Clinical Trials	15 points
• Certificate of Good Cynical Practices in force	10 points
Accredited professional experience	**45 Points**
• Previous experience in a similar position within the Clinical Trials sector or in clinical research	30 points
• Experience with the handling of electronic data collection notebooks	10 points
• Experience with the handling of SAP	5 points
Competency test or interview	**20 points**
• Criteria subject to value judgment will be assessed according to the interview carried out	20 points
Maximum score	**100 points**

Applications that do not exceed 50% of the maximum score will be rejected

Data protection information clause

Data controller

Identity: **INSTITUT DE RECERCA BIOMÈDICA DE LLEIDA**
CIF: G25314394
Postal address: Av. Alcalde Rovira Roure nº80, 25198, Lleida
Email: protecciodedades@irblleida.cat

Purpose of data processing and storage

AT **THE INSTITUTE FOR RESEARCH IN BIOMEDICINE OF LLEIDA** (hereinafter referred to as **IRBLLEIDA**) we process the information you provide us as a data subject, in order to manage the processing of your CV and application.

The data obtained will be kept for a period of up to 12 months, to cover future applications if they are not updated before or until there is opposition to their processing by the interested party.

Legitimacy for the processing of data

The legal basis for the processing of your data is the consent of the interested party when contacting **the INSTITUTE FOR RESEARCH IN BIOMEDICINE OF LLEIDA.**

Recipients of your data

Your data will be communicated to third parties and collaborators related to the organization. Apart from these entities, your data will not be communicated to third parties.

Rights of the interested parties

The owners of the data processed by **IRBLLEIDA** have the right at any time to access their data, rectify them, oppose their processing or delete them if they believe that they are no longer necessary for the purposes for which they were collected. In addition, if you wish, you can request the portability of your data and limitation of its processing. In the latter case, we will only keep them for the exercise or defence of claims. You may also revoke the consent granted at any time.

To exercise these rights, you can contact **IRBLLEIDA** through the email protecciodedades@irblleida.cat. Likewise, if you consider your rights to have been violated, you may file a complaint with the Catalan Data Protection Authority.