Reference: 042-22

JOB OFFER

Lleida Biomedical Research Institute is recruiting a:

- Cell culture technician-

The Institute

The IRBLleida aims to promote, develop, transfer, manage and disseminate research excellence, scientific and technological knowledge, teaching and training in the field of life sciences and health. To this end, it promotes relations and the exchange of knowledge between the research staff and research groups belonging to the various centres and entities in the biomedical field, which operate mainly in the Lleida area; it promotes collaboration with other institutions and entities, prioritising the implementation of joint projects; it raises funds to finance research activities of excellence of interest to the aforementioned centres and devices; and it manages the research resources entrusted to it by the various institutions and entities that form part of it. Within the territorial environment, it collaborates closely with:

- The University of Lleida (UdL) includes researchers from the Faculties of Medicine and Nursing and Physiotherapy.
- The Catalan Healthcare system includes healthcare staff from:

  o Catalan Health Institute (ICS): Arnau de Vilanova University Hospital (HUAV), the Lleida Primary Care and Community and Primary Care in the Alt Pirineu-Aran Health Region

  o Gestió de Serveis Sanitaris (GSS): Santa María University Hospital (HUSM), Pallars Regional Hospital and Mental Health, among others.

The IRBLleida is a CERCA institute with its own legal status: Fundació Institució dels Centres de Recerca de Catalunya (I-CERCA) de Catalunya, which is organised according to a model of good governance and operation that ensures efficiency, management flexibility, recruitment and promotion of talent, strategic planning and executive capacity. It is also a Health Research Institute (IIS) accredited by the Carlos III Health Institute and the Government of the Generalitat, as established by Law 16/2003, of 28 May, on the cohesion and quality of the national health system.

In December 2014, the Lleida Biomedical Research Institute's received the 'HR Excellence in Research' logo from the European Commission. This is a recognition of the Institute's commitment to developing an HR Strategy for Researchers, designed to bring the practices and procedures in line with the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers (Charter and Code).

Please, check out our Recruitment Policy

Professional profile:

- Senior Research Technician G1.

HR EXCELLENCE IN RESEARCH

Requirements (applications that do not comply with this point will be excluded):

- Degree or bachelor's degree in the field of life sciences.

Tasks to be developed:

The selected person will join the Scientific and Technical Service of Cell Cultures as a technician of the service, to replace a sick leave and will assume the following tasks:

- Economic management of the expenses and income of the service.
- Coordination of equipment control including technical maintenance and repair management.
- Management of users and rooms.
- Drafting of SOPs and service standards.
- Collaboration with the technical team in the maintenance and cleaning of rooms and equipment.
- Ensuring the conservation of frozen cell stocks in liquid nitrogen.
- To train new users in the correct work and compliance with the service and biosafety rules in the service laboratories.
- Participate together with the scientific head of the Service in the design of experiments or their execution.
- To carry out the control of Mycoplasma sp. contamination in the cultures of the service users, as well as in the drafting of reports on the results.
- Ensuring the resolution of incidents arising in the service, its equipment and with users.
- Carrying out administrative tasks as secretary of the Biosafety Committee.

Would be an asset:

- Communication skills and ability to interact with other researchers at the institute.
- High capacity for autonomous work and organisational skills.
- Experience in economic management of services or research groups (orders, invoicing, grant applications, etc.).
- Experience in drafting documents, SOPs, etc.
- Professional experience in the handling of cell cultures and molecular biology techniques.
- Minimum knowledge of English at B2 level with excellent oral and written communication skills.
- Knowledge of Biosafety regulations for the handling of samples, mammalian cell cultures and GMOs.

- Technical knowledge of the operation and maintenance of the service equipment (CO_2 incubators, Hypoxia, flow and safety hoods, fluorescence microscopy, baths, etc.).

The Offer – Working Conditions

- Type of contract: Substitution of IT sick leave.
- Planned start date: Immediate.
- Working day: Full 37.5 hours per week.
- Remuneration: 27.000 euros gross per year.

We provide a highly stimulating environment with state-of-the-art infrastructures. To check out our training and development portfolio, please visit our website in the training section.

We offer and promote a diverse and inclusive environment and welcomes applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.

The IRBLleida is committed to reconcile a work and family life of its employees and are offering the possibility to benefit from flexible working hours.

Documents and application deadline:

All applications must include:

- A motivation letter
- Full curriculum vitae with contact details and national identity card number.
- Deadline: Please submit your application by July 20, 2022. Latest time for the submission of applications: 14:00 h - Europe/Brussels

Those interested can apply to the 042-22 offer by filling out the form available at https://www.irblleida.org/ca/job-application/ and attaching a CV and a cover letter.

Selection process schedule for reference 042-22

15 days	Publication and dissemination of the job offer: IRBLleida website, social networks, other employment websites according to the features of the job offered
Next 2 working days	Transfer of the CVs to the Selection Committee
Next 5 working days	Meeting of the Selection Committee: - Interview of the pre-selected candidates - Evaluation of the candidates and meeting minutes certifying the candidate awarded with the position - Communication of the selected candidate to HR
Next 5 working days	Completion of the paperwork required to formalize the employment contract
Immediate	Approximate contract starting date

Express selection process

When an employee must be replaced urgently, for instance, to cover a sick leave, scientific reasons justifying the incorporation on a specific day, specification in a resolution, etc., an express selection process could be undertaken.

This selection process will follow the same procedure as the ordinary one, but the duration of several steps will be reduced, *i.e.* publication of the job offer, submission of applications, evaluation and selection process.

In this case, due to the need to provide immediate attention to the service users, the express selection process will be followed.

The contract will be in accordance with the provisions of **article 15 of Royal Legislative Decree 1/1995, of 24 March**, approving the text of the Workers' Statute Act, in accordance with the provisions of **article 2 of Royal Decree 2720/98, of 18 December (B.O.E. of 8 January 1999), Law 12/2001, of 9 July (B.O.E. of 10 July)** and concordant provisions.

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of 22 March**, for the effective equality of women and men.

The principle to equal opportunities and treatment, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to employment, inclusion in the community and

independent living and the eradication of any form of discrimination, in accordance with **articles 9.2, 10, 14 and 49 of the Spanish Constitution** and the International Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of 29 November**.

Informative clause for the processing of personal data

Responsible: Institut de Recerca Biomèdica de Lleida Fundació Dr. Pifarré
Purpose: Management of job offers.
Legitimation: The legal basis of the treatment is the completion of a selection process to fill a position.
Recipients: The data will not be transferred to third parties, except in the legal obligations set by law.
Rights: Access, rectification and deletion of data, as well as other rights, as explained in the additional information.
Additional information: Additional and detailed information on Data Protection can be found our website http://www.irblleida.org/en/legal-notice/

IRBLleida is committed to the principles of merit-based recruitment and transparency (OTM-R) in accordance with the HRS4R seal requirements.

ANNEX I: SELECTION COMMITTEE

PRESIDENT

- IRBLleida Scientific director
  - Dr. Diego Arango

CHAIRS

- Researcher at IRBLleida
  - Dra. Judit Ribas

- Manager of IRBLleida
  - Sra. Eva López

SECRETARY

- IRBLleida HR and procurement manager
  - Ms. Elena Moscatel

ANNEX III: SCALE OF MERITS

a) Academic curriculum and complementary training – 35 points.

Valued:

- Formal training in biomedical sciences or equivalent. 10 points
- Training in biological risk in the handling of human samples for research and diagnosis. 15 points
- Knowledge of scientific English at a minimum level of B2 10 points

b) Certified professional experience. 35 points

- Demonstrable experience as a user/handler of mammalian cell cultures (5 points per year worked). 20 points
- Demonstrable experience in the economic and/or technical management of a research group or a scientific-technical service. 10 points
- Scientific publications 2.5 points
- Demonstrable experience in the performance of molecular biology techniques. 2.5 points

c) Competence test or interview – 30 points

Any application that does not obtain a score of more than 50 points will not be considered.