Reference: 027-21

JOB OFFER

Lleida Biomedical Research Institute is recruiting a:

- Research Nurse -

The Institute

IRBLleida acts as a cluster of all biomedical research carried out in Lleida and belongs to two players that conduct health research and implement innovation policies:

- The University of Lleida (UDL) includes researchers from the Faculties of Medicine, Nursing and Physiotherapy.
- The Department of Health, includes researchers from the Arnau de Vilanova University Hospital (HUAV), Santa María University Hospital (HUSM), the Catalan Health Institute (ICS) and the Lleida Primary Care and Community.

The IRBLleida is a CERCA centre, a member of the biocluster supported and supervised by the Autonomous Government of Catalonia and it is also accredited as a Centre of Excellence by the Carlos III Health Institute (funded by Spanish Government). In addition, it interacts in the region with the Institute for Innovation and Research in Sustainability (Inspires), the Technological Centre of Catalonia (EURECAT), the Scientific and Technological Agri-Food Park of Lleida and with Agrotecnio, the Centre for Research in Agriculture, Animal Production And Food Technology of the ETSEA campus of the University of Lleida.

In December 2014, the Lleida Biomedical Research Institute's received the 'HR Excellence in Research' logo from the European Commission. This is a recognition of the Institute's commitment to developing an HR Strategy for Researchers, designed to bring the practices and procedures in line with the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers (Charter and Code).

Please, check out our Recruitment Policy

Professional profile:

- Senior Research Technician G1

Must Have (exclusive):

- Nursing degree
- English proficiency
- Availability of morning schedule preferably with some afternoons.
- Proficiency in the office package
- Nursing experience

Main duties/responsibilities

HR EXCELLENCE IN RESEARCH

The selected person will assume the tasks of:

- Monitor in independent studies of the Clinical Trials Unit (review of CRS, preparation of reports, etc.).
- Nurse in clinical trials developed in the Clinical Trials Unit.
- Execution of nursing procedures according to each protocol
- Coordination of the research team
- Scheduling of patients and tests
- Data entry
- Other tasks specific to the role

Desirable but not required/ Nice to have

- Master in monitoring
- Master's degree in research
- Experience in clinical trials
- Flexibility in time and mobility (occasionally)
- Organizational and multitasking skills
- Ability to work as part of a team and to respect the organizational chart
- Creativity, empathy and enthusiasm
- Ease of learning

The Offer – Working Conditions

- Type of contract: work and service
- Duration of the contract: One year
- Workweek: Part-time 20 hours per week from Monday to Friday from 9:00 a.m. to 1:00 p.m.
- Salary: 14.400 € gross salary / year with the employer fee NOT included

We provide a highly stimulating environment with state-of-the-art infrastructures. To check out our training and development portfolio, please visit our website in the training section.

We offer and promote a diverse and inclusive environment and welcomes applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.

The IRBLleida is committed to reconcile a work and family life of its employees and are offering the possibility to benefit from flexible working hours.

Documents and application deadline:

All applications must include:

- A motivation letter
- A complete CV including contact details and National Identity Document number

Deadline: Please submit your application by August 31, 2021. Latest time for the submission of applications: 14:00 h - Europe/Brussels

Those interested can apply to the 027-21 offer by filling out the form available at https://www.irblleida.org/ca/job-application/ and attaching a CV and a cover letter.

Selection process schedule for reference 027-21	
15 days	Publication and dissemination of the job offer: IRBLleida website, social networks, other employment websites according to the features of the job offered
Next 2 working days	Transfer of the CVs to the Selection Committee
Next 5 working days	Meeting of the Selection Committee: - Interview of the pre-selected candidates - Evaluation of the candidates and meeting minutes certifying the candidate awarded with the position - Communication of the selected candidate to HR
Next 5 working days	Completion of the paperwork required to formalize the employment contract
September	Approximate contract starting date
Express selection process	
When an employee must be replaced urgently, for instance, to cover a sick leave, scientific reasons justifying the incorporation on a specific day, specification in a resolution, etc., an express selection process could be undertaken. This selection process will follow the same procedure as the ordinary one, but the duration of several steps will be reduced, *i.e.* publication of the job offer, submission of applications, evaluation and selection process.	

The principle of equality between men and women is taken into account, in accordance with **Organic Law 3/2007, of 22 March**, for the effective equality of women and men.

The principle to equal opportunities and treatment, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to employment, inclusion in the community and independent living and the eradication of any form of discrimination, in accordance with **articles 9.2, 10, 14 and 49 of the Spanish Constitution** and the International Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain, in accordance with the provisions of **Royal Legislative Decree 1/2013, of 29 November**.

Informative clause for the processing of personal data

Responsible: Institut de Recerca Biomèdica de Lleida Fundació Dr. Pifarré
Purpose: Management of job offers.
Legitimation: The legal basis of the treatment is the completion of a selection process to fill a position.
Recipients: The data will not be transferred to third parties, except in the legal obligations set by law.
Rights: Access, rectification and deletion of data, as well as other rights, as explained in the additional information.
Additional information: Additional and detailed information on Data Protection can be found our website http://www.irblleida.org/en/legal-notice/

IRBLleida is committed to the principles of merit-based recruitment and transparency (OTM-R) in accordance with the HRS4R seal requirements.

ANNEX I: SELECTION COMMITTEE

PRESIDENT

- Institut de Recerca Biomèdica de Lleida Principal Investigator
  - Dr. Diego Arango del Corro

CHAIRS

- Investigador IRBLleida
  - Dr. Schoenenberger

- Responsible SCTFarma IRBLleida
  - Sra. Laura Rumi

SECRETARY

- IRBLleida HR manager
  - Ms. Elena Moscatel Mendelsohn

ANNEX III: SCALE OF MERITS

a) Academic curriculum and complementary training: academic record of the degree. 40 points.

Valued:

- Master's degree in monitoring — 30 points
- Any master's degree in research — 10 points

b) Certified professional experience. 30 points

- Clinical trial experience as a clinical trial nurse or clinical trial monitor — 30 points

c) Competence test or interview - 30 points

The knowledge and training carried out by the candidate related to the description of the job offer will be evaluated